

## Job Description

<b>Job Title</b>	Ranger
<b>Grade</b>	Band F
<b>Reporting To</b>	Team Leader (Parks)
<b>JD Ref</b>	OPS0034G

### Purpose

Help manage country parks, open space Sites of Special Scientific Interest and other parks, their visitors, users and volunteers and friends groups including the management of practical tasks carried out by volunteers and groups at these sites, within the designated area.

### Main Duties And Responsibilities

#### Behavioural:

- Enjoy, achieve, create impact, and thrive in the role and organisation.
- Live our values in the role and organisation.

#### Parks, Allotments & Countryside Duties & Responsibilities:

- Support the Team Leader in the development, promotion, and overall management of the parks and countryside sites and their facilities, within the designated area, including the day-to-day management of the parks and countryside sites and their facilities.
- Monitor allocated sites to ensure appropriate standards and records are maintained, including regular inspection of all paths within parks and countryside sites within their designated area.
- Assist with the preparation of work programmes and minor improvement schemes for the various sites within the area taking into account Management Plans and other supporting documents and specific site management needs.
- Contribute to the production and implementation of relevant strategies and plans in accordance with statutory requirements and Council standards and procedures.

#### Communication, Engagement and Training:

- Liaise with the community in the designated area and other outside organisations. Liaison includes consultation on the management of the parks and countryside sites and their facilities with individuals including visitors, representatives of community groups and outside organisations.
- Provide information and other assistance as required, to members of the public, regarding parks and countryside sites, their facilities or wildlife; whether face to face on site or in a visitor centre, or remotely by mail, telephone or electronic means.

## Compliance:

- Responsible for health and safety in the area in accordance with Council Policies to the extent laid down for posts of this level; and to maintain Health & Safety in line with all current Health & Safety Policies, including the management of Hand Arm Vibration (HAVS), noise control and Personal Protective equipment (PPE).
- Adhere to and comply with all relevant corporate policies and procedures including Health & Safety, General Data Protection Regulations (GDPR), Corporate Governance and Code of Conduct.

## Other:

- Any other duties commensurate with the grade.

## Role Specific Knowledge, Experience And Skills

### Qualifications

- Maths and English level 3 or equivalent qualification or experience.
- Able to undertake Wirral Parks & Countryside training for professional development.
- Full Driving Licence
- *Desirable - First aid qualification.*
- *Desirable - HND/degree in relevant discipline or equivalent qualification or experience.*

### Knowledge & Skills

- Very good verbal and written communication skills.
- Work in a 'lone working' situation and travel across uneven ground.
- Knowledge of woodland and/or other habitat management relevant to the site/s to be managed.
- Knowledge and awareness of health and safety issues.
- An understanding of and ability to deliver excellent customer service to internal and external stakeholders.
- Working with members of the public including children and schools.
- *Desirable – Presentation and promotion skills.*

### Experience

- *Desirable - Previous experience as a ranger.*
- *Desirable - Experience of organising events and activities.*
- *Desirable - Working with hand tools.*

## Additional Information

- Required to wear provided uniform and PPE.
- Ability to travel across the Borough and work from various locations including parks and countryside sites and depots across the borough.
- Required to work 50% of weekends (one day a week) and Bank Holidays.
- On occasion, able to work outside traditional hours, as required, adopting a flexible working approach in response to business requirements.



## Health & Safety Considerations:

- Moving or handling heavy loads
- Working with chemicals (industrial or cleaning)
- Working at Heights
- Working with vibrating equipment / tools
- Exposure to Noise (>80dbA)
- Lone working
- Working outside
- Work with VDUs (Video Display Unit) (>5hrs per week)
- Driving duties
- Driving LGV or PCVs
- Working with children
- Exposure to persons with challenging or aggressive behaviour

**Approved By: Head of Service**

**Date Of Approval: 11th of November 2020**

