**PERSON SPECIFICATION**

**Post:** Apprentice Catering Assistant - Christ the King Catholic High School

**Post No:**

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| ***Personal Attributes Required*** | ***Essential (E) or Desirable (D)*** | ***Method of Assessment*** |
| ***Qualifications/Training**** A good standard of English and Maths at level 1 - GCSE grades 3-2/D-E or equivalent
* Basic Food and Hygiene Certificate
 | E D | AFAF |
| ***Experience**** Working in a fast paced environment
* Proven experience of working within a school kitchen
* Preparing food from a varied menu
 | EDD | AF/IAF/IAF/I |
| ***Skills/Knowledge/Aptitudes**** Good organisation and planning, including the ability to meet tight deadlines
* Good communication skills, by telephone, face to face and written
* Ability to organise your own workload and use your initiative
* Ability to work flexibly
* Ability to work as part of a team
* Knowledge of how school kitchens operate
 |  E E E E E E  D | AF/IAF/IAF/IAF/IAF/IAF/IAF/I |
| ***Special Requirements**** Be aware of and comply with policies and procedures relating to child protection, health, safety and security and confidentiality, reporting all concerns to an appropriate person
 |   E |  AF/I |

***Note***: AF = application form; I = interview