PERSON SPECIFICATION PRO FORMA

Post: **Aquatics Instructor** Post No.

Department: People Division: Health & Wellbeing \_\_\_\_\_\_\_\_\_

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| Personal Attributes Required(considerations) | Essential (E)OrDesirable (D) | Method of Assessment(suggested) |
| **QUALIFICATIONS/TRAINING**ASA Level 2 Swimming Teacher or relevant sports coach / instructor qualification. ASA Level 2 Swimming Teacher or relevant sports coach / instructor qualification. A minimum of at least 1 Level 2 coaching Qualification.NPLQ.RLSS Rescue Award for Swimming Teachers.First Aid qualification. | EDDD | AFAFAFAF |
| EXPERIENCEInstructing swimming to a range of different ages and abilities using the ASA National Plan for Teaching Swimming (ASA NPTS).Teaching/instruction of other aquatic sports & activity Preparing and implementing swimming lesson schemes.Keeping records, including registers, progress made, awards attained and incidents.Working in a customer focused environment Meeting National Curriculum key stage 2 targetsAssisting in delivery of water based events..  | EDEEDEE | AF/IAF/IAF/IAF/IAF/IAF/IAF/I |
| SKILLS/KNOWLEDGE/APTITUDES**Knowledge of** How to prepare swimming lesson development plans.Event organisationSport & Recreation Health & Safety regulations around swimming pools, coaching and instruction.Education sector and school swimming requirements.Aquatic based activity, teaching, coaching and the A.S.A. National Plan for teaching swimming.Equality and Diversity.**Skills** Strong interpersonal, motivational and communication skillsAbility to efficiently plan sessions.Record keeping.Ability to work under own initiative | EDEDEEEEEE | AF/I/TAF/IAF/IAF/IAF/IAF/IAF/IAF/I/TAF/I/TAF/I |
| SPECIAL REQUIREMENTSAn understanding and commitment to equal opportunities in employment and equity issues.Must travel independently over a wide geographical area | ED | AFAF |

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| Prepared by: Charlotte Henners  | AF | = Application Form |
|  | I | = Interview |
| Date: OCT 2016 | T | = Test |
|  | P | = Presentation |