PERSON SPECIFICATION PRO FORMA

Post: **Aquatics Instructor** Post No.

Department: People Division: Health & Wellbeing \_\_\_\_\_\_\_\_\_

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| Personal Attributes Required  (considerations) | Essential (E)  Or  Desirable (D) | Method of Assessment  (suggested) |
| **QUALIFICATIONS/TRAINING**  ASA Level 2 Swimming Teacher or relevant sports coach / instructor qualification. ASA Level 2 Swimming Teacher or relevant sports coach / instructor qualification. A minimum of at least 1 Level 2 coaching Qualification.  NPLQ.  RLSS Rescue Award for Swimming Teachers.  First Aid qualification. | E  D  D  D | AF  AF  AF  AF |
| EXPERIENCE  Instructing swimming to a range of different ages and abilities using the ASA National Plan for Teaching Swimming (ASA NPTS).  Teaching/instruction of other aquatic sports & activity  Preparing and implementing swimming lesson schemes.  Keeping records, including registers, progress made, awards attained and incidents.  Working in a customer focused environment    Meeting National Curriculum key stage 2 targets  Assisting in delivery of water based events.. | E  D  E  E  D  E  E | AF/I  AF/I  AF/I  AF/I  AF/I  AF/I  AF/I |
| SKILLS/KNOWLEDGE/APTITUDES  **Knowledge of**  How to prepare swimming lesson development plans.  Event organisation  Sport & Recreation Health & Safety regulations around swimming pools, coaching and instruction.  Education sector and school swimming requirements.  Aquatic based activity, teaching, coaching and the A.S.A. National Plan for teaching swimming.  Equality and Diversity.  **Skills**  Strong interpersonal, motivational and communication skills  Ability to efficiently plan sessions.  Record keeping.  Ability to work under own initiative | E  D  E  D  E  E  E  E  E  E | AF/I/T  AF/I  AF/I  AF/I  AF/I  AF/I  AF/I  AF/I/T  AF/I/T  AF/I |
| SPECIAL REQUIREMENTS  An understanding and commitment to equal opportunities in employment and equity issues.  Must travel independently over a wide geographical area | E  D | AF  AF |

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| Prepared by: Charlotte Henners | AF | = Application Form |
|  | I | = Interview |
| Date: OCT 2016 | T | = Test |
|  | P | = Presentation |