**Curriculum Area Leader for English, Drama & Music**

**Permanent – Full Time**

**Start date September 2024**

**Salary: MPR/UPS + TLR 1B (£11,405)**

**Closing Date: 9.00am on Wednesday 24th April 2024**

The Governors of Stanley High School wish to appoint an inspirational Curriculum Area Leader to join our oversubscribed school for September 2024 or sooner if possible. Applications for part time will be considered.

It is with great pleasure that I introduce you to Stanley High School and trust the information provided will enable you to determine your suitability to join our journey and provide an exceptional education for all our students. As a school, we are determined to *challenge* our students inside and outside the classroom to *aspire* for individual excellence and *excel* to achievethe highest academic standards.

Would you like to join a well-established and successful team in a consistently high performing, oversubscribed, 11-16 school that focuses on each student as an individual whilst fostering a sense of belonging to a rich and diverse community? Stanley High School is commit­ted to supporting every student to develop to their full academic potential whilst experiencing a wide and exciting range of op­portunities to equip them with the skillset for a successful future as rounded, mature and confident members of modern British society.

Students at Stanley High School have consistently made very good progress reflected in our outcomes. Performance has been high and we are always striving for excellence. You would be joining an innovative team at a variety of stages in their career who are motivated by highly effective leadership.

We are keen to hear from candidates who are exceptional classroom practitioners and innovative leaders of people and teams, with a track record of working collaboratively to bring out the best in their teams and create and develop an inspirational curriculum. You would be joining a team of strong, aspirational middle leaders who have an incredible impact on our young people.

The Curriculum Area Leader for English, Drama & Music will be innovative, creative and strategic, committed to delivering strong subject CPD and able to lead with integrity. They will have a proven track record in driving progress and standards, and considerable strength in curriculum development and improving outcomes for students.

With a can-do ethos, determination, relentless positivity, our Subject Leader will embrace a solutions focussed and forward-thinking approach.

I am very proud of the school, its students, staff and governors. Education at Stanley High aims to develop and nurture all students to take their place as caring and confident young people in the outside world. Our staff will engage in high quality Continuous Professional Development at both school and Trust level and all staff have access to our supportive well-being package.

Stanley High School is a proud member of the Southport Learning Trust family of schools leading to collaboration amongst our wider school community. We have a strong safeguarding culture and we will expect you to champion this within your role

We would like to invest in the long-term career of an exceptional candidate and would welcome visits from prospective applicants. Please contact the school office on 01704 228940 or enquiries@stanleyhigh.co.uk, to arrange a convenient time.

We look forward to receiving your application.

Kind regards



Jenna Shawe

Headteacher

**Skills, experience and professional qualities and knowledge**

**Curriculum Area Leader for English, Drama & Music**

**Job Description**

**Teacher of Mathematics**

**Responsible to:** Leadership Team Member

**Responsible for:** Learning outcomes, progress and personal development of students

**Post Title:** Curriculum Area Leader for English, Drama and Music

**Grade:**  Main Pay Scale/Upper Pay Scale plus TLR 1B

**Principal Accountabilities:**

* Leadership of the area
* Progress of all pupils across the area
* Enhancing the teaching of others
* Line managing a significant number of staff

**Main Activities and Responsibilities**

The responsibilities listed in this job description are to be undertaken in addition to your responsibilities as a Schoolteacher as defined in the relevant Conditions of Service and the Generic Job Description for all teachers at the school.

**Leadership of the Area**

The post holder will provide a clear direction for the work and development of the faculty within the context of the overall activity of the school, promoting high standards and a commitment to improvement by personal example and effective line management.

The post holder will ensure: -

* The area has explicit aims and values, which are reflected in all its work.
* The curriculum is regularly reviewed and developed to enhance learning
* The department identifies appropriate priorities and targets, takes action and then reviews progress towards them.
* Staff, accommodation and other resources are used efficiently.
* There is rigorous monitoring and evaluation of teaching and learning
* All school policies are understood and implemented by members of the faculty.
* Accommodation allows the curriculum to be taught effectively and is safe for purpose.
* The views of stakeholders are sought and used to evaluate and inform the development of the faculty.
* Good quality information is collected on student progress and made available to the Headteacher and parents.

**Pupil Progress within and beyond Assigned Groups**

The post-holder will, directly and through effective line management including coaching and mentoring of staff, support the progress of all pupils to ensure they will:-

* Acquire new knowledge and skills, develop ideas and increase their understanding
* Understand what they are doing, how well they have done and how they can improve.
* Think and learn for themselves.

**Enhancing the Teaching of Others**

The post holder will enhance the teaching of others within the area by enabling colleagues to: -

* Develop and improve subject knowledge and pedagogy
* Plan effectively, setting clear objectives that pupils understand
* Challenge and inspire pupils
* Develop and improve teaching skills
* Use methods that allow all pupils to learn effectively
* Assess pupil's work thoroughly and use these assessments to inform their planning

**Line Managing a Significant Number of Staff**

The post holder will be responsible for line managing the staff in their area as identified. This may include both teaching and support staff. This responsibility will include areas of both a professional nature and areas concerning conditions of service and employment.

The post-holder will ensure that: -

* There is effective appraisal and performance management for staff in the area following school policies.
* There is effective delegation to enable all staff to contribute to the success of the area.
* There is effective induction of new staff.
* If the area is a provider of Initial Teacher Training, students are effectively trained and supported.
* The Headteacher is kept informed of the number, qualifications and experience of teachers and support staff required to meet the demands of the area and curriculum.
* Attendance, punctuality, professional performance and development needs are monitored, recorded and reported.
* Return to work interviews are completed and any action required reported to the Headteacher.

All these responsibilities will be undertaken within the context of

1. The School Teachers Conditions of Service.
2. To undertake any other duty as specified in the Teachers' Standards (2012) as specified by DfE
3. The expectations of standards for Threshold Teachers as defined by DfE
4. The expectations of standards for Subject Leaders as defined by DfE

Copies of these documents can be obtained from the office.

In addition to these specific responsibilities the post-holder may be required to undertake any additional responsibility that might be deemed to be reasonable.

These responsibilities may be reviewed at any time with due consultation and will be reviewed at regular intervals as part of the School Improvement Planning process.

**Curriculum Area Leader for English, Drama & Music**

**Person Specification**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Essential** | **Desirable** | **Assessed** |
| **Qualifications**  |
| Educated to degree level or equivalent in a relevant subject | \* |  | AF |
| Qualified teacher status | \* |  | AF |
| Member of subject association/similar body |  | \* | AF |
| **Experience** |
| Proven track record of examination success. | \* |  | AF & I |
| Outstanding innovative practice evidenced by impact in the classroom. | \* |  | AF, LO & I |
| Ability to teach engaging, well-sequenced and adapted lessons | \* |  | LO |
| Demonstrable experience of improving student outcomes | \* |  | AF, LO & I |
| Ability to use ICT effectively to support learning | \* |  | AF, LO & I |
| Experience of teaching groups of pupils and pupils of all abilities. |  | \* | AF & I |
| Collaborative teaching methods and working with colleagues in the preparation, assessment and monitoring work. |  | \* | AF & I |
| Experience as GCSE Examiner |  | \* | AF, LO & I |
| Experience of leading/taking part in an extracurricular English activity |  | \* | AF & I |
| **Skills** |
| Must be well organised | \* |  | LO & I |
| Excellent communication, literacy and numeracy skills | \* |  | LO & I |
| Ability to work hard under pressure while maintaining a positive, professional attitude | \* |  | LO & I |
| Ability to organise and prioritise workload and work on own initiative | \* |  | AF & I |
| Excellent evidence-led creative teaching ability | \* |  | AF, LO & I |
| **Leadership** |
| Evidence of a leadership role within your current school or examples when your potential has been recognized. | \* |  | AF & I |
| Agree with, and constant support of the school ethos and vision | \* |  | AF, LO & I |
| Role in INSET/CPD for whole school or Trust development |  | \* | AF & I |
| Evidence of external leadership courses |  | \* | AF & I |
| Relentlessly focus on driving learning and teaching onwards and upwards in your own department and supporting colleagues when necessary in learning hubs and other departments. | \* |  | AF & I |
| Commitment to developing own leadership skills. | \* |  | AF & I |
| **Qualities** |
| Ability to effectively prioritise your time in order to support the best interest of the school, department and students. | \* |  | AF & I |
| Honesty, openness, integrity and a desire to collaborate and share | \* |  | AF & I |
| Sensitive to the needs and views of others but strong enough to always do and say what is right and best for our students. | \* |  | AF, LO & I |
| Commitment to seeking out classroom and leadership research/evidence to inform your own practice in every aspect of your role. | \* |  | AF & I |
| **Knowledge and Understanding**  |
| Understanding of Keeping Children Safe in Education 2023 Part 1 | \* |  | AF, LO & I |
| Developing differentiated schemes of work | \* |  | AF & I |
| **Equal Opportunities** |
| Understanding of different social backgrounds of pupils |  | \* | AF & I |
| Understanding the needs of pupils and the appropriate strategies to support them | \* |  | AF, I & LO |

AF – Application Form LO - Lesson Observation I - Interview

**Application & Interview Process**

Potential candidates are asked to email completed application forms to recruitment@stanleyhigh.co.uk The application form should be downloaded and submitted electronically by **9.00am on Wednesday 24th April 2024**

Application forms can be downloaded from our website- <https://stanleyhigh.co.uk/vacancies/>

**Interview date to be confirmed.**

Southport Learning Trust is required under law and guidance to check the criminal background of all employees. Decisions to appoint will be subject to consideration of an enhanced disclosure, including a Barred List check, from the Disclosure and Barring Service. Because of the nature of the work for which you are applying, this post is exempt from the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013 and 2020).

The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provides that when applying for certain jobs and activities, certain convictions and cautions are considered ‘protected’. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account.

**Guidance about whether a conviction or caution should be disclosed can be found on the Ministry of Justice website, which can be accessed here:**

<https://www.gov.uk/government/publications/new-guidance-on-the-rehabilitation-of-offenders-act-1974>

In accordance with our statutory obligations under Keeping Children Safe in Education Southport Learning Trust is required to conduct an online search as part of our due diligence on shortlisted candidates. This may help identify any incidents or issues that have happened, and are publicly available online, which Southport Learning Trust might want to explore with you at interview.

***We are proud to have an organisational culture where employees with varying perspectives, skills, life experiences and backgrounds – the best and brightest minds – can work together to achieve excellence and realise individual and organisational potential.***