Dear Colleague,

**Assistant SENDCo**

I am delighted that you have decided to consider Holy Family Catholic High School for the next step in your professional career. Holy Family is a very friendly, successful and heavily over-subscribed school.

This is a great opportunity for a highly committed professional with a real passion for supporting our young people and improving their lives. This is an exciting time to join us as we are extending our pastoral and SEND team to meet the needs of our pupils and families. You will also have the opportunity to work with a caring, committed, experienced and highly effective team of SEND and Pastoral Leaders, and you will be supported by an excellent CPD programme.

Holy Family is an ambitious, high achieving, 11-18 mixed Voluntary Aided School, where young people feel safe and happy. We have all created a supportive, caring but challenging environment for our young people, giving them the self-confidence and belief to realise their ambitions. We are aspirational for them all and strive to meet the needs of every child, irrespective of ability, to ensure they maximise their potential both in and out of the classroom.

The school is well known for its high academic standards and the warmth of its working relationships. We are committed to providing the best possible education for all our students and our results at Key Stage 4 and Key Stage 5 are consistently above the national averages. None of these things would have been possible without having a team of staff who have a tremendous sense of vocation and are fully committed to our ‘can do’ culture and inclusive ethos. You will find considerable support and commitment from all of us. We value new ideas and creativity but always in the context of being able to work effectively with each other.

Staff relations and a positive working environment make Holy Family a great place to work and learn and I hope you choose to apply to join us.

I look forward to reading about you and what you can bring to our school and students. Good luck.

Please complete the application form and include a supporting statement.

Yours sincerely,

Matt Symes

Headteacher