SEFTON METROPOLITAN BOROUGH COUNCIL

JOB DESCRIPTION

CAMBRIDGE NURSERY SCHOOL

Post: Midday Supervisor

Grade: Grade A Level 1

Responsible to: Headteacher

JOB PURPOSE To ensure the safety and good behaviour, of all pupils, during lunch time and to assist them in acquiring good practices in line with school expectations and policies.

MAIN DUTIES The Midday Supervisor will:

• ensure that pupils wash their hands before they eat

• supervise pupils eating food brought from home and ensure that all packed lunch equipment is cleared away after use

• report any concerns to class teachers at the end of lunch time

• supervise children whilst in the classroom or outside in the school grounds

• devise and initiate constructive play opportunities for children when required

• ensure that children remain within a safe environment and that they play safely

• set suitable behaviour standards in line with our Behaviour policy

• help children acquire social skills

• attend to any pupil who becomes ill during the midday break and again seek appropriate assistance

• liaise effectively and professionally with staff as required

• attend training as required.

The post holder may reasonably be expected to undertake other duties commensurate with the post