



Person Specification			
Post title	Chef Supervisor	Grade / Salary	F (SCP 12-17) / £26,421 - £28,770

***** This post is exempt from the provisions of the Rehabilitation of Offenders Act – applicants must disclose all criminal convictions including those which are ‘spent’, in addition to any cautions and bindover orders received in the last 12 months *****

To be successful in this role you will need to demonstrate how you meet the criteria below at application & interview stage.

Shortlisting Number	Criteria	Method of assessment
Skills, knowledge, experience		
S1	Previous Catering Experience	CV, I
S2	Supervisory Experience	CV, I
S3	Customer Care	CV, I
S4	Hygiene Principles	CV, I
S5	Food Preparation	CV, I
S6	Experience of marketing goods and services	CV, I
S7	Ability to ensure suitable and sufficient risk assessments are carried out taking into account employees' capabilities	CV, I
S8	Ability to use equipment as instructed and trained	CV, I
S9	Ability to inform management of any health and safety issues which could place individuals in danger	CV, I
Personal attributes and circumstances		
P1	You must adhere to the “Knowsley Better Together” staff qualities; Integrity, Accountability, Communication and Respect.	CV, I
P2	Ability to prioritise tasks and deploy staff effectively	CV, I
P3	Willingness to transfer at short notice to any establishment within a reasonable geographical	CV, I

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	distance	
P4	Demonstrate a willingness to undertake appropriate training	CV, I
P5	An understanding of Equality and Diversity issues within a kitchen environment	CV, I
P6	Must wear uniform provided	CV, I
Communication		
C1	A demonstrable willingness to share information and work with other people, including the ability to listen, communicate with and understand others, taking account of other people's points of view	CV, I
C2	Have excellent written and oral communication skills	CV, I
Qualifications		
Q1	NVQ in Catering Level's 1 and 2 or Equivalent	CV, C
Q2	Level 2 in Food Safety Hazard Analysis	CV, C
Q3	Level 3 in Managing Food Safety	CV, C
Q4	Level 3 in Supervising Food Safety	CV, C
Q5	Numeracy Skills Numeracy skills	CV, C
Q6	Manual Handling L2 Principles and Practise	CV, C
Q7	H&S L2	CV, C

A = Application form **CV** = Curriculum Vitae **C** = Certificate **E** = Exercise **I** = Interview **P** = Presentation **AC** = Assessment Centre **T** = Test

Where the post involves working with children, in addition to a candidate's ability to perform the duties of the post, the interview will also explore issues relating to safeguarding and promoting the welfare of children, including:

- **Motivation to work with children and young people.**
- **Ability to form and maintain appropriate relationships and personal boundaries with children and young people.**
- **Emotional resilience in working with challenging behaviours.**
- **Attitudes to use of authority and maintaining discipline**

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Knowsley Council

We have a positive attitude to the employment of disabled people and guarantee an interview to those who meet **all** the necessary criteria of the person specification.

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