Dan Barlow

Head of Finance

Financial Management Service

Knowsley Council

Huyton

L36 9YU

Dear Applicant,

Thank you for your interest in this exciting opportunity to join the Audit Team at Knowsley Council.

To make the application process a little easier, you are welcome to send us a CV along with a completed “Supporting information Form”. You will find the Form included in the accompanying information for this post.

Some background information is attached to this letter which I hope you will find interesting and useful, but if you do have any further questions or would like an informal conversation about the job, please get in touch using the contact details for this post.

We look forward to receiving your application.

Yours sincerely,



Dan Barlow

Head of Finance

**W E L C O M E T O K N O W S L E Y**

**Get to Know the Borough**

If you don’t know about us already, here is a snapshot of the Borough of Knowsley, and some facts about Knowsley Council:

* Knowsley is one of 6 Local Authorities that comprise the Liverpool City Region (the others being Liverpool, Sefton, St Helens, Wirral, and Halton)
* There are 149,571 residents of which, 23% are aged 60+ and 21,079 residents are children aged 10 or under.
* Knowsley is home to more than 4,000 businesses, with a total of 66,000 jobs.
* The Council provides a wide range of services and responsibilities that cover many aspects of people’s lives. Some services are provided through our partners.
* Knowsley 2030 is the long-term partnership strategy for the borough. By 2030, we want Knowsley to be a place…
* with a thriving, inclusive economy, with opportunities for people and business.
* with welcoming, vibrant neighbourhoods and town centres.
* where people are active and healthy and have access to the support they need.
* where people of all ages are confident and can achieve their full potential.
* where safe and strong communities can shape their future.

**Working for Knowsley Council**

Knowsley Council prides itself on having a flexible and supportive approach to work. This includes a combination of home and office-based working, flexible working, generous leave entitlements, options to purchase additional leave, and a wide range of opportunities for learning and development.

The Council has a wide-ranging employee benefits programme (including Wellbeing and Employee Assistance, salary sacrifice schemes, and discounted gift cards from leading UK retailers) and there is also free car-parking across the Borough.

We place a great deal of emphasis on induction for new employees. We want our employees to feel supported and valued and be equipped with the necessary skills and knowledge to contribute to the work of the organisation as soon as possible.  To help you settle into your new role you will be provided with a full induction programme – which will help you navigate your arrival at Knowsley Council and make sure you have everything you need for your new job. This will include a two-day Knowsley Council Induction Programme, signing up to our Learning Zone (which hosts a range of online learning modules), and a service specific induction which will focus on introducing you to the Financial Management Service, and all the specific aspects of your job.

**The Financial Management Service**

Knowsley Council has gained an excellent reputation in recent years for strong and effective financial management. This has been led by the Financial Management Service and has enabled the Council to manage the many challenges faced by local government over the last decade – including Government funding cuts, the Covid-19 pandemic, and more recently the cost-of-living crisis.

The Financial Management Service provides advice to officers across the Council, helping them manage the financial resources they use to deliver services to Knowsley residents.  The Service includes the Council’s internal audit function which provides assurance on the effectiveness of the Council’s arrangements for risk management, internal control and governance.

**Your Role in the Internal Audit Team**

You will work in the internal audit team which supports the different Council departments and comprises a range of technical and professional audit skills. The team’s core activity is based on an annual Audit Plan comprising a range of operational and strategic audit reviews.

The team is managed by the Chief Internal Auditor who oversees the work of officers undertaking various roles: Principal Auditor, Senior Auditors and Auditors. Within your role we will help you to develop and learn from others and will also do all we can to support you if you want to progress to more senior roles when opportunities arise. We also support and encourage our employees in studying for technical and professional qualifications that help them to do their job.