

JOB DESCRIPTION

JOB TITLE	Night Care Assistant
GRADE	Band E
REPORTING TO	Provider Manager
JD REF	PC

PURPOSE

Work directly with children and young people within a short break and outreach service for children with complex disabilities aged 8 to 18 years, ensuring they are not only offered the highest level of care but also that their emotional and developmental needs are met.

MAIN DUTIES AND RESPONSIBILITIES

1. Work directly with young people to ensure the needs of children and their families are met within the short break service.
2. Ensure all health and safety procedures are complied with to provide for a safe workplace and living environment.
3. Support managers in the improvement of the homes performance against children's homes Regulations and Quality Standards.
4. Support the service in maintaining quality standards.
5. Support the Provider Manager in ensuring the service is delivered in line with and taking account of the department's Equal Opportunities Policy.
6. Participate in planned programmes within the home which meet not only the physical needs, but social and emotional needs of the young people.
7. Support young people to develop effective sleep routines and with all aspects of personal care required during the night.

ROLE SPECIFIC KNOWLEDGE, EXPERIENCE AND SKILLS

Qualification:

- Level 3 Diploma Children and Young Peoples' Workforce – Social Care Pathway or a qualification equivalent to the Level 3 Diploma in Child Care.

Knowledge & Skills:

- Able to prioritise work and work well under pressure.
- Able to communicate with professionals and families.
- Anti-oppressive practice.
- Engage and communicate with staff and management.
- Professional accountability for decisions.
- Motivated and able to work within a pressured safeguarding environment.

Experience:

- Experience in delivering services in the area of children with disabilities.

DESIRABLE KNOWLEDGE, EXPERIENCE AND SKILLS

Knowledge & Skills:

- Child-focused and centred practice, with a focus on children with complex disabilities.
- Engage with children and families, supporting and involving them in service delivery.
- Knowledge and understanding of relevant developments and initiatives relating to children with disabilities.

ADDITIONAL INFORMATION

The postholder must be able to travel across the borough

Able to work outside traditional hours, of a weekend and evening as required, adopting an agile working approach in response to business requirements.

Able to work flexibly on a rota including weekends.



NOTE:

The job role holder may be required to undertake other reasonable duties commensurate with the job role descriptor grade as directed by the Head of Service.

This job role descriptor will be reviewed regularly and may be subject to amendment or modification at any time after consultation with the post holder. It is not a definitive statement of procedures and tasks, but sets out the main expectations of the Service in relation to the post holder's responsibilities and duties.

Elements of this job role descriptor and changes to it may be amended in light of organisational and service requirements.

DATE OF APPROVAL: 28/06/2017

APPROVED BY: NIKKI KENNY

