



Person Specification			
Post title	Facilities Supervisor (36 hours)	Grade / Salary	D (SCP 5-6) / £23,500 - £23,893

This post is exempt from the provisions of the Rehabilitation of Offenders Act – applicants must disclose all criminal convictions including those which are ‘spent’, in addition to any cautions and bindover orders received in the last 12 months

To be successful in this role you will need to demonstrate how you meet the criteria below at application & interview stage.

Shortlisting Number	Criteria	Method of assessment
Skills, knowledge, experience		
S1	Previous Supervisory experience	CV/SS, I
S2	Ability to use IT and Mobile Technology	CV/SS, I
S3	Ability to work as part of a team to ensure appropriate standards are maintained and liaise with the relevant Contract Manager and staff regarding any work related issues, including completing risk assessments and informing management of health and safety issues which could place individuals in danger	CV/SS, I
S4	Experience of working within a Cleaning environment and using cleaning equipment as instructed and trained	CV/SS, I
Personal attributes and circumstances		
P1	You must adhere to the “Knowsley Better Together” staff qualities; Integrity, Accountability, Communication and Respect.	CV/SS, I
P2	Ability to prioritise tasks and deploy staff effectively	CV/SS, I
P3	Willingness to transfer at short notice to any establishment within a reasonable geographical distance	CV/SS, I
P4	Demonstrate a willingness to undertake appropriate training	CV/SS, I
P5	An understanding of Equality and Diversity issues within a school environment	CV/SS, I

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Communication		
C1	A demonstrable willingness to share information and work with other people, including the ability to listen, communicate with and understand others, taking account of other people's points of view	CV/SS, I
C2	Have excellent written and oral communication skills	CV/SS, I
Qualifications		
Q1	NVQ or equivalent in Cleaning and support service (preferred but not essential as training will be provided)	CV/SS, C
Q2	H&S L2	CV/SS, C
Q3	Manual Handling L2 Principles and Practise	CV/SS, C
Q4	Numeracy Skills	CV/SS, C

CV/SS = Curriculum Vitae/Supporting Statement **A** = Application Form **C** = Certificate **E** = Exercise **I** = Interview
P = Presentation **AC** = Assessment Centre **T** = Test

Where the post involves working with children, in addition to a candidate's ability to perform the duties of the post, the interview will also explore issues relating to safeguarding and promoting the welfare of children, including:

- **Motivation to work with children and young people.**
- **Ability to form and maintain appropriate relationships and personal boundaries with children and young people.**
- **Emotional resilience in working with challenging behaviours.**
- **Attitudes to use of authority and maintaining discipline**

We have a positive attitude to the employment of disabled people and guarantee an interview to those who meet **all** the necessary criteria of the person specification.

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