



Job description	
Job title	Educational Psychologist
Grade	Soulbury (A) Points 3-11 (inclusive of 3 SPA points as applicable)
Directorate	Children's Services
Section/team	Inclusion Service
Accountable to	Principal Educational Psychologist
Responsible for	Opportunities for TEP supervision
Date reviewed	August 2024

### Purpose of the Job

1. To promote child development and learning through the application of psychology, by working with individual and groups of children, teachers and other adults in schools and families.
2. To work with colleagues in other agencies to ensure effective delivery of service to children, young people, and their families
3. To monitor and evaluate the outcomes in relation to children with additional needs.

### Duties and Responsibilities

This is not a comprehensive list of all the tasks, which may be required of the post holder. It is illustrative of the general nature and level of responsibility of the work to be undertaken.

1. To undertake a consultation approach with children and young people aged 0-25, their families and their schools, where there are concerns about development and/or progress.
2. To undertake assessment and intervention work which may arise from the consultation approach.
3. To contribute to statutory Education, Health and Care Needs Assessments and SEND (Special Educational Needs and Disabilities) reviews through provision of Psychological Advice in line with guidance in the SEND Code of Practice.
4. To provide an Educational Psychology service to a group of identified schools.
5. To provide professional advice and/or coaching on a range of strategies at an individual, group, or whole school level to empower staff and children in meeting additional needs.



6. To work with parents/carers and their children in the early years, in conjunction with other agencies.
7. Where appropriate, work with Social Care colleagues to apply psychology to those difficulties faced by children looked after and children with complex needs.
8. To work collaboratively with other services, through efficient communication, sharing of information and joint planning.
9. Where appropriate, contribute to other statutory work e.g. SEND Reviews, SEND Mediations and Tribunals.
10. To monitor the outcomes of interventions for children, their families and the identified schools through the collection, collation, and reporting of accurate data - both quantitative and qualitative – related to interventions.
11. To undertake project work and research which contributes to the borough's Children's and Young People's Plan.
12. To undertake professional development relevant to a Main Grade Educational Psychologist e.g. supervision of Trainee EPs.
13. Where appropriate, to attend and contribute to the agenda of team meetings.
14. To undertake additional duties at the request of the Principal Educational Psychologist.
15. To uphold equal opportunities in employment, in advice and in service delivery.
16. To comply with all the requirements of Health and Safety Legislation and Council Policy, taking appropriate action where necessary.
17. To comply with all the Council's Financial and Contract Procedure Rules.
18. To carry out duties requested by the Executive Director Jonathan Jones commensurate with the grading of the post.

### **Health and Safety**

1. To use equipment as instructed and trained.
2. To inform management of any health and safety issues which could place individuals in danger.

### **Data Protection and Information Security**

- Implement and act in accordance with the Information Security Acceptable Use policy and Data Protection Policy,
- Protect the council's information assets from unauthorised access, disclosure, modification, destruction or interference,
- Report actual or potential security incidents.

### **Knowsley Better Together – Staff Qualities**

The following qualities have been adopted by the Council and apply to all employees. You are expected to embrace and display these qualities.

- **Integrity.** You are required to be open and honest, maintain high standards of personal behaviour and display strong moral principles.



- **Accountability.** You must take personal responsibility for your actions and decisions and understand the consequences of your behaviour.
- **Communication.** You must listen and talk to others, taking account of other people's points of view. You should share information and strive to work together.
- **Respect.** You must treat people with care and dignity, observing the rights of other people, and helping and supporting others where you can.