

## Job Description

<b>Job Title</b>	Assistant Educational Psychologist
<b>Grade</b>	Soulbury AEP 2 to 5
<b>Reporting To</b>	Educational Psychologists/PEP
<b>JD Ref</b>	PC0057G

### Purpose

To work as a member of the Educational Psychology Service, supporting team members in the delivery of the service aims and objectives and the councils 20/20 vision. To provide early intervention strategies to schools, colleges and settings as advised by the EP team.

### Main Duties And Responsibilities

#### **Behavioural:**

- Enjoy, achieve, create impact, and thrive in the role and organisation.
- Live our values in the role and organisation.
- Promote the use of psychology to improve the educational outcomes and emotional well-being of children and young people across Wirral.

#### **Communication, Engagement and Training:**

- Under the supervision of an Educational Psychologist work collaboratively with setting based staff, parents, children and young people to help in the assessment of needs and the implementation of strategies to support those needs.
- Contribute to the Authority's programmes of staff development.
- Participate in meetings at schools, within the Educational Psychology Service and within the LA as a whole.
- Work on longer term interventions both directly with staff and with children and their families (to include group work as appropriate).
- Contribute to improving transition practice for young people with SEN into education, employment and training.

#### **Data Analysis and Decision-Making:**

- Develop and apply knowledge and skills in assessment, monitoring and tracking progress of children and young people with SEN/D 0-25 years of age, including knowledge of evidence based best practice.

### **Compliance:**

- Adhere to and comply with all relevant corporate policies and procedures including Health & Safety, General Data Protection Regulations (GDPR), Corporate Governance and Code of Conduct.
- Keep accurate, up to date records of all contacts and work relating to children, young people and their families in accordance with service protocols.
- Carry out the duties and responsibilities of the post in compliance with the Councils equal opportunities policies.
- Maintain confidentiality and observe data protection and associated guidelines where appropriate.

### **Other:**

- To support the EP Team with administrative tasks related to CPD and training, the monitoring of the Team inbox, ad data analysis.
- Any other duties commensurate with the grade.

## **Role Specific Knowledge, Experience And Skills**

### **Qualifications**

- A degree in Psychology at a 2.1 or 1st level.
- Degree in psychology (or conversion course) giving eligibility for Graduate Basis for Registration with the BPS.

### **Knowledge & Skills**

- An understanding of the role of educational psychology in promoting CYP learning and development.
  - Knowledge and understanding of a range of psychological theories and models relevant to applications in learning and childcare settings.
  - Wide knowledge of child and adolescent development.
  - Broad based, contemporary knowledge of the education system.
  - Effective social, communication (oral and written) and interpersonal skills.
  - A range of consultation, problem-solving, assessment and intervention skills appropriate to the application of psychology in education and childcare settings.
  - Ability to respond creatively.
  - Capacity to learn from challenges.
  - Good personal organisation and time management skills.

### *Desirable*

- An understanding of the issues and challenges facing educationally and socially vulnerable young people in an urban environment
- Knowledge of preventative applications of psychology within the education sector
- Knowledge of the implication of current legislation for the work of educational psychologists



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## Experience

- Experience of working with children and young people under 19 in Wirral schools and settings

### *Desirable*

- Successful experience of working with vulnerable children and young people
- Successful experience of inter-agency and multi professional work

## Additional Information

Ability to attend meeting outside core time and to work at different locations.

Ability to travel within and sometimes outside the Authority.

### NOTE:

**The job role holder may be required to undertake other reasonable duties commensurate with the job role descriptor grade as directed by the Head of Service.**

This job role descriptor will be reviewed regularly and may be subject to amendment or modification at any time after consultation with the post holder. It is not a definitive statement of procedures and tasks, but sets out the main expectations of the Service in relation to the post holder's responsibilities and duties.

Elements of this job role descriptor and changes to it may be amended in light of organisational and service requirements.

### Health & Safety Considerations:

- Work with VDUs (Video Display Unit) (>5hrs per week)
- Working with children

**Approved By: Catherine O'Connor**

**Date Of Approval: 26/09/2017**



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