|  |  |
| --- | --- |
| **FAMILY TIME WORKER****SALARY GRADE: HBC6** | Halton Borough Council resourcing@halton.gov.uk |
| Working at Halton |
| All our colleagues at Halton have made a positive commitment to delivering great outcomes for our communities. Whoever joins us will share that passion for outstanding service, and strongly align with the values which define our workplace culture: * Working Together – building fantastic relationships with colleagues and customers
* Continuous Improvement – Keeping great service delivery at the heart of everything we do
* Personal Growth – Learning, growing and developing ourselves
* Accountability – doing what we say we are going to do
* Inspiring Leadership – positive roles models and leading by example

*To read more about our values, click* [*HERE*](https://haltoncouncilcareers.co.uk/values/)**We are immensely proud that when asked what’s great about working for Halton, the most popular response from our workforce has been ‘*our colleagues’*.**Aside from working with a great team, our employees have access to a fantastic range of benefits, including:* A generous annual holiday allowance starting at 34 days per year (including bank holidays), increasing with long service
* Membership of our defined benefit, salary-linked pension scheme with generous Employer Contributions
* 3 x Salary Life Cover via Local Government Pension Scheme
* Investment in your personal development
* Free Car Parking at HBC sites
* Flexible / hybrid working arrangements available
* Car leasing schemes
* Essential Monthly Car User Allowance\*

*For further information about all the benefits we offer, please click* [*HERE*](https://haltoncouncilcareers.co.uk/benefits/)*.* |
| About the Job  |
| As a Family Time Worker, you play an integral role in creating a safe environment for children to visit parents or caregivers, assessing family dynamics, promoting healthy interactions, and ensuring compliance with court orders. You will create a positive, safe environment for constructive interactions between children and their families across Halton, including supervising visits between children, young people, and their parents or carers involved in care proceedings or under Local Authority care. This role requires patience, emotional resilience, and a deep understanding of the complexities families face, especially those involved with child protective services or foster care.More specific responsibilities include:* Serving as the key worker for several children and families, collaborating with them and other professionals to identify needs and coordinate the Family Time plan.
* Managing an allocated workload, supervising children and families according to policies, and providing teaching support to parents/carers as agreed with the Social Worker, while monitoring progress.
* Recognising the needs of children, parents, and carers to deliver a high-quality, child-focused, and individualized service to families in Halton.
* Responsible for safeguarding and promoting the welfare of children and vulnerable adults, ensuring the child's safety is paramount and escalating any concerns to a manager promptly.
* Maintaining effective and accurate records to enable the preparation of necessary reports to contribute to the child’s permanence plan.
* Establishing boundaries and addressing inappropriate behavior during Family Time, providing high support and challenge to educate and assist parents and carers.
* Complying with statutory requirements and policies, especially regarding safeguarding and Early Years developments, and promptly reporting any concerns to the line manager.
* Collaborating with the allocated Social Worker to monitor and review the child’s needs, making recommendations to support the overall service objectives.
* Attending regular training and development opportunities to maintain current skills and knowledge.
* Maintaining confidentiality while informing parents when information must be shared due to safeguarding concerns.
* Being aware of the services available to help families with additional needs and ensuring they are signposted to relevant agencies.
* Providing teaching support to parents / carers during family time, agreed with the Social Worker, ensuring effective information sharing and planning for each child’s Family Time.
* Undertaking any other duties and responsibilities as may be assigned from time to time, which are commensurate with the grade of the job.
 |
| About You |
| The successful candidate will hold an NVQ Level 3 in Social Care qualification or equivalent and have a minimum of three GCSE’s or equivalent at grade C or above, including Maths and English or demonstrate the appropriate level of skills or experience. You must be willing to operate outside of core hours and to attend court when required.In addition you will have:* Experience of working with children and families in a social care setting, or related environment.
* Experience of using information technology.
* The ability to work as a member of a team, with proven experience of working collaboratively with colleagues from other organisations, including social care, health, education, voluntary sector.
* A working knowledge of child and adolescent development.
* A working knowledge of relevant government legislation, guidance and local procedures relating to children and families, including early help and safeguarding.
* A working knowledge of services for children and their families, with the ability to contribute to care planning, including being able to review the progression and adjustments of Family Time during Care Proceedings, or once a permanence plan is established.
* Effective communication skills (written and verbal) with children, young people and their families.
* Good assessment and documentation skills, with all family interactions requiring documentation, including observations and analysis for legal purposes.
* A good understanding of accountability and ability to work corporately.
* An awareness of the importance of multi-disciplinary working and integrated approach to service delivery.

As this role involves regular travel across the borough and sometimes further afield, a driving license and access to a vehicle are essential requirements. Where appropriate, reasonable adjustments will be made in accordance with the provisions of the Equality Act.The Council and its schools are committed to safeguarding and promoting the welfare of children, young people and adults and expect all staff, workers and volunteers to share its commitment. |
|   |
|   |  |
|  |  |
|  |