

Job Description

Job Title	Leaving Care Team Leader
Grade	PO6
Reporting To	Team Manager
JD Ref	PC0174P

Purpose

To work with the Team Manager; Leaving Care Service; to ensure the effective delivery of support for Wirral care leavers and ensure consistent professional standards and achievement of key performance indicators and the continued development of Wirral's Leaving Service. To supervise and manage the continuing professional development of a group of Personal Advisors. To deputize for the Team Manager as required.

Main Duties And Responsibilities

Behavioural:

- Enjoy, achieve, create impact, and thrive in the role and organisation.
- Live our values and leadership behaviours in the role and organisation.

Team Leadership and Management:

- Provide strong leadership, strengthening engagement, growth, culture, innovation, collaboration and performance.
- Assign responsibilities, setting clear expectations, and deliverables to team members and empower them to excel in their roles.
- Through continuous improvement strengthen the tools, practices and impact of the service.
- Manage and co-ordinate the core purpose for Wirral Leaving Care Service.
- Support Team Manager with the operational management and security of No.19 and 'Our Space'.

Communication, Engagement and Training:

- Ensure the delivery of relevant support for care leavers and that positive outcomes are achieved, evidenced, and recorded.
- Ensure that care leavers play an active role in all aspects of service design and delivery through consultation and participation.
- Expected to manage a reduced caseload of care leavers and at times would cowork more complex cases alongside a Personal Advisor(s).

Data Analysis and Decision-Making:

- Ensure that case management and performance information is recorded, collated and reported to the Team Manager.
- Monitor the impact of interventions with care leavers.
- Undertake quality assurance audits and sampling as required by the Team Manager.

Performance Management:

- Ensure Leaving Care support is provided to the highest standards and with excellence in safeguarding practice.
- Ensure that regular and effective Supervision and robust performance management of personal advisors takes place to ensure that the objective of Leaving Care legislation and related guidance is met.

Compliance:

- Adhere to and comply with all relevant corporate policies and procedures including Health & Safety, General Data Protection Regulations (GDPR), Corporate Governance and Code of Conduct.
- Ensure that all service initiatives adhere to relevant legislation, policies and practices.

Other:

- Any other duties commensurate with the grade.

Role Specific Knowledge, Experience And Skills

Qualifications

- Educated to Degree Level in a relevant discipline/related subjects (e.g. early years, education, health or social care), or equivalent professional experience.

Desirable

- Other relevant professional qualification.

Knowledge & Skills

- Understanding of Childrens Legislation relating to Care Leavers.
- Good understanding of equality, diversity and inclusion and how to promote positive values.
- Demonstrate an understanding of professional boundaries.
- Good understanding of Child Protection and Health and Safety Legislation.
- Demonstrate high level of skills in observation, recording and analysis, including report writing and be willing and able to support others in developing such skills.
- Ability to act as a Lead Professional responsible for co-ordinating services for families.
- Ability to facilitate group work.
- Ability to chair meetings.
- Demonstrate effective skills in working with children, young people and vulnerable adults.



ACCOUNTABLE



AMBITIOUS



**RESIDENT
FOCUSED**



PROFESSIONAL

Desirable

- Good understanding of challenges and barriers faced by care leavers.

Experience

- Experience of working in an interagency environment.
- Ability to demonstrate an understanding and awareness of the potential conflict between personal and professional boundaries.
- Experience of liaising with staff from a wide range of partner agencies.
- Experience of working with care leavers and their families including addressing complex issues.
- Experience of delivering training and professional development opportunities.
- Experience of facilitating positive progress and change in the lives of care leavers.

Desirable

- Experience of delivering training and professional development opportunities.
- Experience of managing a high performing team.

Additional Information

Work flexibly across the borough to meet delivery requirements of the early childhood service.

NOTE:

The job role holder may be required to undertake other reasonable duties commensurate with the job role descriptor grade as directed by the Head of Service.

This job role descriptor will be reviewed regularly and may be subject to amendment or modification at any time after consultation with the post holder. It is not a definitive statement of procedures and tasks, but sets out the main expectations of the Service in relation to the post holder's responsibilities and duties.

Elements of this job role descriptor and changes to it may be amended in light of organisational and service requirements.

Health & Safety Considerations:

- Work with VDUs (Video Display Unit) (>5hrs per week)

Approved By: Paul Smith

Date Of Approval: 27.11.2024



ACCOUNTABLE



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