

METROPOLITAN BOROUGH OF SEFTON
Children's Services

JOB DESCRIPTION

Department: Children's Services

Location: Multi Agency Safeguarding Hub

Post: Missing Interventions Worker

JE No: A4965

Grade: F

Accountable to: Team Manager

Accountable for: N/A

JOB PURPOSE:

- To provide return home interview for children and young people who are reported missing as per the Missing from Home protocol and Statutory Duty.
- Taking effective action to enable all children to have the best outcomes by contributing to and influencing care planning for children.
- To provide independent advocacy for children who experience missing episodes.
- To identify intelligence and ensure that it is passed onto the allocated Social Worker and Police.

MAIN DUTIES:

1. To make contact, engage and be proactive with regard to all young people who run away and carry out child-centred interviews.
2. To ensure the reasons, push and pull factors impacting on the child and young person is recorded and influences care planning.
3. To provide a flexible creative response to engaging with children and young people.
4. To keep and maintain accurate records.
5. To educate and advise young people as a preventative measure on the dangers and risks of running away.
6. Ensure that children and young people are effectively assessed, planned for, engaged with, and suitably reviewed in a manner that enhances the likelihood of their behaviour changing.

7. Monitor and record service activity and data in accordance with statutory regulations.
8. To ensure that the needs of the child are understood in the context of the families in which they live, and to ensure that the needs of those families are recognised and are being met by service providers.
9. To act as a representative of the service in a range of different environments and convey a positive image of the service.
10. To provide additional support as required within the remit of the service.
11. Promote and develop the use of Young Peoples Centres by other agencies and local partners.

SPECIAL CONDITIONS

This post is registered as exempt from the Rehabilitation of Offenders Act 1974 and in accordance with the Police Act, the successful candidate must be able to obtain satisfactory **enhanced** DBS check in order to be appointed to the post. In this respect a criminal record check will be undertaken prior to confirmation of appointment.

NB This post will also access Police electronic data recording systems and will be subject to Police Vetting check procedures and registered as a Police Volunteer.

GENERAL

This job description is a representative document. Other reasonable similar duties may be allocated from time to time commensurate with the general character of the post and its grading.

The person appointed will be expected to work flexibly and the exact nature of the duties described above is subject to periodic review and is liable to change.

The post is customer facing therefore you must have the ability to fulfil all spoken aspects of the role with confidence through the medium of English.

All staff have a duty to take care of their own health & safety and that of others who may be affected by your actions at work. Staff must co-operate with employers and co-workers to help everyone meet their legal requirements.

The Authority has an approved equality policy in employment and copies are freely available to all employees. The post holder will be expected to comply, observe, and promote the equality policies of the Council.

Note: Where the postholder is disabled, every reasonable effort will be made to support all necessary aids, adaptations, or equipment to allow them to carry out all the duties of the job. Other optional paragraphs

Since confidential information is involved with the duties of this post, the post holder will be required to exercise discretion at all times and to observe relevant codes of practice and legislation in relation to data protection and personal information.

Undertake, and participate in training, coaching and development activities, as appropriate.

OTHER

There is an expectation placed on all newly recruited employees to achieve the appropriate level of NVQ at the first possible opportunity.

Date: September 2022

Prepared by: Strategic Lead - Practice Improvement, Missing & Exploitation

PERSONAL ATTRIBUTES REQUIRED (On the basis of job outline)	Essential (E) Desirable (D)	Method
QUALIFICATIONS <ul style="list-style-type: none"> ▪ Level 3 Safeguarding / Designated Safeguard Lead Training or equivalent. • Good standard of General Education, including English and Maths at Level 2 or equivalent. 	E E	A / C / I A / C / I
EXPERIENCE <ul style="list-style-type: none"> • Experience of working with children and young people who experience missing episodes. • Experience of working with young people at risk of CSE (Child Sexual Exploitation). • Experience of successfully working with children, young people or families who are reluctant to engage, and devising creative ways and approaches to supporting them. • Experience of developing and maintaining relationships with local partners or third sector providers. 	E E E D	A / I A / I A / I A / I
GENERAL & SPECIAL KNOWLEDGE <ul style="list-style-type: none"> • Knowledge of the causes and contributory factors to youth crime, anti-social behaviour, teenage pregnancy, homelessness, drug misuse, CSE, poor ETE outcomes, and other behaviours associated with adverse outcomes for young people. • Awareness of strategies that address problematic and highly complex behaviour in young people. • An awareness of services for families and parents and knowledge of how to broker and arrange provision. 	E D E	A / I A / I A / I
SKILLS & ABILITIES <ul style="list-style-type: none"> • The ability to build positive relationships with children, young people and families that enable change. • The ability to produce written material to high standard, including reports and case recording. • Ability to engage, motivate children and young people. • Ability to advocate for, and with, young people and work in an anti-oppressive and anti-discriminatory manner. • Ability to motivate, involve and engage young people in service delivery. • A positive commitment to maintaining and developing a service that is committed to the highest professional standards and the best outcomes for children, young people, their families, and communities. 	E D E E E E	A / I A / I A / I A / I A / I A / I

ADDITIONAL REQUIREMENTS		
<ul style="list-style-type: none"> • Passionate about working with children and young people; energy, verve and drive to improve their outcomes. 	E	A / I
<ul style="list-style-type: none"> • Willing to work flexibly in accordance with policies and procedures to meet the operational needs of the council. 	E	A / I
<ul style="list-style-type: none"> • Willing to undertake training and continuous professional development in connection with the post. 	E	A / I
<ul style="list-style-type: none"> • Work in accordance with the council's vision, priorities, values, and behaviours. 	E	I
<ul style="list-style-type: none"> • Able to undertake any travel in connection with the post. 	E	A / I
<ul style="list-style-type: none"> • This post is registered as exempt from the Rehabilitation of Offenders Act 1974 and in accordance with the Police Act, the successful candidate must be able to obtain satisfactory enhanced DBS check in order to be appointed to the post. 	E	A / I