



Person Specification			
Post title	Chef Supervisor	Grade	F (SCP 12-17) - £27,711 - £30,060

* * * This post is exempt from the provisions of the Rehabilitation of Offenders Act – applicants must disclose all criminal convictions including those which are ‘spent’, in addition to any cautions and bindover orders received in the last 12 months * * *

To be successful in this role you will need to demonstrate how you meet the criteria below at application & interview stage.

Shortlisting Number	Criteria	Method of assessment
Skills, knowledge, experience		
S1	Previous Catering, Hygiene Principles & Supervisory Experience	CV/SS, I
S2	Customer Care	CV/SS, I
S3	Experience of marketing goods and services	CV/SS, I
S4	Ability to ensure suitable and sufficient risk assessments are carried out taking into account employees’ capabilities	CV/SS, I
S5	Ability to use equipment as instructed and trained and inform management of any health & safety issues which could place individuals in danger	CV/SS, I
Personal attributes and circumstances		
P1	You must adhere to the “Knowsley Better Together” staff qualities; Integrity, Accountability, Communication and Respect	I
P2	Ability to prioritise tasks and deploy staff effectively	CV/SS, I
P3	Willingness to transfer at short notice to any establishment within a reasonable geographical distance and always wear uniform provided	CV/SS, I
P4	Demonstrate a willingness to undertake appropriate training	CV/SS, I
Communication		
C1	A demonstrable willingness to share information and work with other people, including the ability to listen, communicate with and understand others, taking account of other people’s points of view and	CV/SS, I

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	have excellent written and oral communication skills	
Qualifications		
Q1	NVQ in Catering Level's 1 and 2 or Equivalent	CV/SS, C
Q2	Level 2 in Food Safety Hazard Analysis	CV/SS, C
Q3	Level 3 in Managing Food Safety & Supervising Food Safety	CV/SS, C
Q4	Numeracy Skills	CV/SS, C
Q5	Manual Handling and H&S L2	CV/SS, C

CV/SS = Curriculum Vitae/Supporting Statement **A** = Application Form **C** = Certificate **E** = Exercise **I** = Interview
P = Presentation **AC** = Assessment Centre **T** = Test

Where the post involves working with children, in addition to a candidate's ability to perform the duties of the post, the interview will also explore issues relating to safeguarding and promoting the welfare of children, including:

- **Motivation to work with children and young people.**
- **Ability to form and maintain appropriate relationships and personal boundaries with children and young people.**
- **Emotional resilience in working with challenging behaviours.**
- **Attitudes to use of authority and maintaining discipline**

We have a positive attitude to the employment of disabled people and guarantee an interview to those who meet **all** the necessary criteria of the person specification.

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