



Person Specification			
<b>Post title</b>	Principal Transport Planning Officer (Highways Development Control)	<b>Grade</b>	M (SCP 34-35) £43,693 to £44,711

To be successful in this role you will need to demonstrate how you meet the criteria below at application & interview stage.

Shortlisting Number	Criteria	Method of assessment
<b>Skills, knowledge, experience</b>		
S1	Good working knowledge of traffic / highway and planning legislation	CV/SS, I
S2	Knowledge of development control policies, standards and procedures, and experience of development management matters relating to highways and traffic issues	CV/SS, I
S3	Computer literate with a knowledge of development control related software e.g. TRICS, JUNCTIONS, LINSIG	CV/SS, I
S4	Ability to negotiate with the public and their professional agents and with the relevant Services of the Local Authority and representatives from partner organisations	CV/SS, I
S5	Excellent organisational skills with an ability to manage and prioritise own workload with minimal supervision to meet deadlines	CV/SS, I
S6	Ability to undertake site investigations / observations	CV/SS, I
S7	Ability to analyse and interpret technical specifications and issues and to take a proactive approach to resolving problems and maximising opportunities to identify solutions	CV/SS, I
S8	Good understanding of the role and responsibilities of local government, particularly the highway authority	CV/SS, I
S9	Ability to analyse and interpret technical specifications and issues	CV/SS, I
S10	Experience of managing contractors and consultants in the delivery of highway drainage improvements and flood mitigation projects	CV/SS, I
<b>Personal attributes and circumstances</b>		
P1	You must adhere to the “Knowsley Better Together” staff qualities; Integrity, Accountability,	I

June 2024





	Communication and Respect	
P2	A demonstrable willingness to share information and work with other people/teams	I
P3	Self-confidence – displays confidence in own ability	I
P4	A considerable commitment to flexibility, both in terms of duties undertaken and the need to occasionally work outside normal hours	I
P5	Partnership working – a willingness to work with others outside our traditional team and professional boundaries towards shared goals. The ability to build and maintain networks of contacts with people in order to work co-operatively. It implies adopting creative and innovative approaches and supporting others' initiatives as well as influencing others to support the Council's agenda	I
P6	Required to have current full driving licence and access to personal vehicle OR equivalent mobility	CV/SS, I, C
<b>Communication</b>		
C1	A demonstrable willingness to share information and work with other people, including the ability to listen, communicate with and understand others, taking account of other people's points of view.	CV/SS, I
C2	Good inter-personal skills with an emphasis on customer care	CV/SS, I
C3	Ability to communicate effectively with all parties including developers, contractors, Councillors, members of the public and other bodies on drainage and flooding issues	CV/SS, I
<b>Qualifications</b>		
Q1	Experience requirements are dependent upon qualifications: (i) Degree in Civil Engineering or related subject; or (ii) BTEC Higher National Certificate in Civil Engineering or related subject with relevant experience in traffic and / or highway engineering or similar equivalent	CV/SS, C

**CV/SS** = Curriculum Vitae/Supporting Statement **A** = Application Form **C** = Certificate **E** = Exercise **I** = Interview  
**P** = Presentation **AC** = Assessment Centre **T** = Test

**Where the post involves working with children, in addition to a candidate's ability to perform the duties of the post, the interview will also explore issues relating to safeguarding and promoting the welfare of children, including:**

June 2024





- **Motivation to work with children and young people.**
- **Ability to form and maintain appropriate relationships and personal boundaries with children and young people.**
- **Emotional resilience in working with challenging behaviours.**
- **Attitudes to use of authority and maintaining discipline**

We have a positive attitude to the employment of disabled people and guarantee an interview to those who meet **all** the necessary criteria of the person specification.

June 2024

