



Job description	
Job title	Principal Engineer – Site Development
Grade	L (SCP 32-33)
Directorate	Regeneration and Economic Development
Section/team	Highways and Capital Delivery
Accountable to	Team Leader Site Management and Streetworks
Responsible for	Technical Assistants
Date reviewed	Jan 2025

Purpose of the Job

The Network and Operations Group is focused on achieving the safe and efficient movement of traffic around the Borough's highway network, bringing environmental improvement benefits to our local communities, and maximising economic development opportunities within the area.

The post holder will work as a member of the Highway Site Management/Development Team and will be primarily responsible for assisting the Team Leader in ensuring the delivery of any highways infrastructure and associated legal agreements associated with development proposals, to maintain highway safety, secure improvements and sustainable means of access; to maintain and improve the highway environment for all users; and preserve the amenity of existing highway users from the impact of proposed development.

Main duties will involve facilitating the delivery of highways infrastructure through development agreements and managing the delivery of the any highways projects, including S278 and S38 agreements.

Duties and Responsibilities

This is not a comprehensive list of all the tasks, which may be required of the post holder. It is illustrative of the general nature and level of responsibility of the work to be undertaken.

1. Assisting in ensuring the delivery of the Highway Development Control service.



2. To assess and comment on all aspects of design associated with the new highways layouts and engineering improvements submitted as part of the planning process in relation to their suitability for agreement/adoption under the highways act.
3. To liaise with colleagues and provide advice to developers, engineers, and contractors to ensure the best outcome in relation to detailed designs concerning highways geometry, surfacing street lighting maintenance and drainage, to ensure adoptable standards are met.
4. To oversee and inspect the construction of new highway to serve development as well as works that are required off site that are required off site to be delivered as part of formal S106 and S278 agreements
5. To consult with Legal services and Finance teams as per the requirements of highways agreements in question to secure appropriate level of approval, and inspection fees, along with calculation of commuted sums and bond (surety) payments.
6. Undertake regular visits to development sites to meet with contractors to ensure smooth running of the construction projects and to conform to the approved design standards and technical approvals granted.
7. To provide timely specialist technical advice to Councillors, Senior management, other professional teams/working groups and the public on allocated projects and services. This may include expert professional evidence at public inquiries.
8. As representative of the local Highway Authority, to advise developers on implementation, construction, and adoption of new, and improvement of existing highway works relating to development including inspection and approval.
9. Provide timely advice to developers and colleagues in respect of highway development management aspects of new development proposals.
10. To ensure that the relevant policies, and guidance in relation to development construction agreements are kept up to date and accord with the council's current policies.
11. To ensure that accurate financial information (including forecasting) is provided in relation to ensuring the services business objectives are met.
12. To keep up to date with current legislation and good practice, providing training and advice to colleagues when required.
13. Represent the Council on highway matters as may be required at meetings with the public, agents, Councillors, Parish Councils, other



local organisations, and external bodies, always demonstrating the highest standards of customer care.

14. Deputising for the Team Manager when necessary, representing the Council at public meetings.
15. Supporting and assisting the team in the delivery of the functions and services provided by the Projects Team.
16. To work flexibly as a member of the Network Management and Development Group to ensure that the aims and objectives of the Highways and Transportation service are met, and a high standard of service delivery is maintained.
17. To observe the Council's Strategies and Policies for Equal Opportunities and Diversity.
18. To always comply with the requirement of Health and Safety legislation and Council policy, taking appropriate action where necessary.
19. To undertake other duties as may reasonably be required, which are consistent with the role and level of responsibility of this post.

Health and Safety

- To ensure suitable and sufficient risk assessments are carried out taking into account employee's capabilities.
- To use equipment as instructed and trained.
- To inform management of any health and safety issues which could place individuals in danger.

Data Protection and Information Security

- Implement and act in accordance with the Information Security Acceptable Use policy and Data Protection Policy,
- Protect the council's information assets from unauthorised access, disclosure, modification, destruction, or interference,
- Report actual or potential security incidents.

Knowsley Better Together – Staff Qualities

The following qualities have been adopted by the Council and apply to all employees. You are expected to embrace and display these qualities.

- **Integrity.** You are required to be open and honest, maintain high standards of personal behaviour and display strong moral principles.



- **Accountability.** You must take personal responsibility for your actions and decisions and understand the consequences of your behaviour.
- **Communication.** You must listen and talk to others, taking account of other people's points of view. You should share information and strive to work together.
- **Respect.** You must treat people with care and dignity, observing the rights of other people, and helping and supporting others where you can.