

METROPOLITAN BOROUGH OF SEFTON

**Educational Psychology**

**Job Title** Educational Psychologist

**Place of Work** Professional Development Centre, Formby and Magdalen House, Bootle

**Responsible to** Principal Educational Psychologist

**Grade** Soulbury A 3-8 (plus 3 SPAs where eligible)

**JOB PURPOSE**

* To deliver an outcomes led, psychological service to an allocation of service users, working in partnership to meet the needs of children, young people and their families.
* To optimise teaching and learning, and the social and emotional development of all children and young people through the application of psychology.

**MAIN DUTIES**

1. To promote a positive “can do” ethos, giving regard to the well-being of others and self in order to maximise the performance of self and team.
2. To work co-operatively to promote the efficient and effective delivery of services.
3. To apply psychological principles, theory and intervention, to enhance and promote the development of children and young people.
4. To work within agreed service guidelines to ensure consistency of service delivery and in a manner that is consistent with the agreed principles that underpin service delivery.
5. To ensure that statutory advice follows good practice guidelines and enables the LA to comply with its responsibilities under the Children and Families Bill, ensuring that advice is provided within agreed timescales.
6. To actively promote the role of parents in facilitating positive outcomes for children and young people.
7. To participate in the setting of targets, reviewing all work and providing an evaluation of the impact of work undertaken to the management team through supervision.
8. Actively contribute to making professional supervision effective and valued.
9. Actively plan for personal and professional development within a framework of current and changing service needs and negotiated with managers, taking personal responsibility for meeting the requirements of professional registration.
10. Ensure appropriate and relevant records are kept and are accurate e.g. flexi-time log, diaries, records of visits.
11. To contribute to development projects in collaboration with colleagues within the EPS team and from other teams within the LA or other agencies.
12. To contribute to the development of EPS policy and practice.
13. To undertake such duties as are required which are commensurate with the level of responsibility for the post.
14. To develop effective working relationships and liaise with colleagues in other agencies to develop coherent and coordinated / integrated services for children, young people and their families.
15. To contribute to the training and supervision of Trainee Educational Psychologists through identified pieces of work in collaboration with the Senior Educational Psychologist.
16. Any other duties as may be commensurate with the grading of the post as may be required

**TERMS AND CONDITIONS**

Working 36 hours per week.

The Authority has approved a policy on Equal Opportunities in employment and copies are freely available to all employees.

All staff are responsible for the implementation of the Health and Safety Policy so far as it affects them, their colleagues and others who may be affected by their work. The post holder is also expected to monitor the effectiveness of the health and safety arrangements and systems to ensure that appropriate improvements are made where necessary.

The post is registered as exempt from the Rehabilitation of Offenders Act 1974 in accordance with the Police Act; the successful candidate must be able to obtain satisfactory enhanced criminal record disclosure in order to be appointed to the post. In this respect a criminal records check will be undertaken prior to confirmation of appointment.

This post may require occasional evening or weekend working.

This job description is a representative document. Other reasonably similar duties may be allocated from time to time commensurate with the general character of the post and its grading.

Prepared by:

Name Ez Mills

Designation Principal Educational Psychologist

Date February 2025

**SEFTON SEN AND INCLUSION SERVICE**

**PERSON SPECIFICATION – EDUCATIONAL PSYCHOLOGIST**

**SOULBURY A SCALE 3 – 8 (plus 3 SPAs when eligible)**

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| **Personal Attributes Required****(on the basis of the job outline)** | **Essential (E)****or****Desirable (D)** | **To be** **identified by** |
| **QUALIFICATIONS & TRAINING** |  |  |
| * Honours degree in psychology or equivalent qualification conferring graduate basis for registration with the British Psychological Society
* Recognised post-graduate qualification in Educational Psychology
* Evidence of relevant continued professional development.
 | EED | AAA/I |
| **EXPERIENCE & KNOWLEDGE** |  |  |
| * Extensive understanding of theories in psychology and their application to education, including knowledge of child development and inclusive practices.
* An understanding of person centred planning with an ability to contribute a psychological understanding to the process with a focus on outcomes.
* Knowledge of recent thinking in educational psychology and a commitment to applying a model of strength to issues affecting children, young people and their families.
* Understanding of the psychology that underpins a consultation approach to service delivery and skills in working with others in consultation to facilitate positive change.
* Knowledge of existing and pending legislative framework under which LAs operate and its effect.
* Understanding of current educational issues and how they affect the Educational Psychology Service and wider Children’s Services.
* Understanding of models of organisational change, the ability to plan effective development work and to delivering training that will be effective in leading to positive change.
* Understanding of multi-agency work and joint planning across services.
 | EEEEEDDD | A/IA/IA/IA/IA/IA/IA/IA/I |
| **ABILITIES & SKILLS** |  |  |
| * An ability to think creatively and flexibly in order to generate ideas, strategies and plans and the ability to collaborate with others to translate thinking into positive outcomes for children and young people.
* Excellent communication skills (both oral and written) with an ability to relate well to a wide range of people including parents, teachers, Headteachers, LA colleagues and professionals from other agencies.
* Ability to plan, organise and manage personal workload and to cope with competing demands.
* Ability to make effective use of a range of techniques to facilitate a psychological understanding and intervention with children and young people.
* Ability to contribute psychological and educational understanding to the EPS and LA strategic direction and planning, with a focus on outcomes.
 | EEEEE | A/IA/IA/IA/IA/I |
| **PERSONAL ATTRIBUTES** |  |  |
| * Has professional integrity, open and honest.
* Sees challenges as opportunities to learn and develop – adaptable to change.
* Commitment to early intervention, proactive work and work that enables service users to develop their own practice and solutions.
 | EEE | A/IA/IA/I |
| **OTHER** |  |  |
| * Full and current driving licence and use of car
* Enhanced disclosure
 | EE | AA |

A - Application Form

I - Interview

P - Presentation