**Sefton Council**

**Children’s Social Care**

**Children With Complex Needs**

**Aiming High Short Breaks**

**Outreach Worker**

**Post 304384**

**Position POSN 417241, 412152, 004308, 409386**

**Grade G (£31586 - £35235) pro rata**

**Hours 28 hours**

**Location Various, borough-wide.**

**Responsible to: Senior Outreach Worker**

**Responsible for N/A**

**Job Description**

**Job Purpose**:

1. To work with children and young people who have been assessed to require support to achieve outcomes.
2. To support the child or young person to develop skills, independence, social interaction with peers and positive mental wellbeing.
3. To provide a short break from caring for the family, each session may average four hours.
4. To work within the community and home.
5. To deliver outcomes within an agreed timeframe.

**Main Duties**:

1. To build a positive, consistent relationships with the child/young person.
2. To develop effective communication so that the child/young person feels understood and valued.
3. To demonstrate ambition for children and young people.
4. To work with your supervisor to develop a detailed plan to meet to designated outcomes for children.
5. To work with the family to plan interventions and support.
6. To complete regular written case notes, provide evidence of achievement and analyse progress towards defined goals.
7. To thoroughly prepare for each individual and series of sessions.
8. To ensure that care plans are adhered to (including the administration of personal care and medication).
9. To record and store all relevant information in a timely manner.
10. To complete simple risk assessments and assist with complex risk assessments for all activities.
11. To organise and record regular meetings between parents, carers and professionals and to facilitate good formal and informal communication.
12. To contribute to child centred meetings.
13. To develop a good understanding of community facilities and opportunities close to where the family live, in the immediate area and beyond.
14. To adhere to all policies and procedures including safeguarding, confidentiality, information compliance and health and safety.
15. To prepare for and attend supervision, team meetings and training.
16. To be committed to embedding learning, improving practice and continuous professional development
17. To contribute to the smooth running of the service
18. Any other duties that may be reasonably required.