**HEADTEACHER JOB DESCRIPTION**

**Summerhill Primary School, Maghull.**

Job Title: Headteacher

Pay scale: L15 to L21\*(£70,293 to £80,634)

Job type: Full time, permanent.

Responsible to: The Governing Board of the School

Responsible for: The headteacher carries out duties in line with the conditions of employment as set out in the current [School Teacher’s Pay and Conditions](https://assets.publishing.service.gov.uk/media/67165b0d9242eecc6c849b4b/School_teachers_pay_and_conditions_document_and_guidance_2024_.pdf) document, the [National Standards for Headteachers](https://www.gov.uk/government/publications/national-standards-of-excellence-for-headteachers/headteachers-standards-2020) and the policies and procedures of the Governing Board.

***Summerhill Primary School***

***Our vision is to create a school where every child achieves through a relentless focus on high quality teaching and learning in an environment that is nurturing, inclusive and provides care and understanding for the health and wellbeing of its stakeholders.***

We are thrilled to announce an exciting opportunity for an inspirational and dedicated leader to join our vibrant community as the Head Teacher of Summerhill Primary School. As we embark on the next chapter of our journey, we are seeking a dynamic individual who is passionate about nurturing young minds and fostering a positive learning environment.

This is a unique chance to shape the future of our school, inspiring both staff and students to achieve excellence and embrace innovation in education. The school is due to be expanding to a two-form entry with planning permission granted and support from the Local Authority. This brings an exciting opportunity for the new Head Teacher to lead the school on this journey.

**The Headteacher will:**

* Ensure the vision and ethos for the school is clearly articulated, shared, understood and acted upon by all
* Enable a consistent and continuous focus on pupils’ achievement, using data and benchmarks to monitor progress in every child’s learning
* Demonstrate and articulate high expectations through a broad and balanced curriculum for the whole school
* Produce and implement clear, evidence-based improvement plans and policies, taking into account national and local policies and initiatives
* Monitor, evaluate and review classroom practice and promote improvement strategies
* Take a strategic role in the development of technology to enhance and extend the learning experience of pupils
* Implement strategies which secure high standards of behaviour and attendance
* Recruit members of staff who are able and willing to contribute to the outstanding performance and ethos of the school
* Implement successful performance management processes which ensure individual staff accountabilities are clearly defined, understood and agreed
* Build a collaborative learning culture within the school and actively engage with other schools to build effective learning communities
* Manage the school’s financial and human resources effectively and efficiently to achieve the school’s educational goals and priorities
* Manage and organise the school environment to ensure that it meets the needs of the curriculum and health and safety regulations
* Ensure that the range, quality and use of all available resources is monitored and evaluated to ensure value for money
* Ensure learning experiences for pupils are linked into and integrated with the wider community
* Maintain an effective partnership with parents/carers to support and improve pupils’ achievement and personal development
* Work with the governing board (providing information, objective advice and support) to enable it to meet its responsibilities
* Seek opportunities to enhance and enrich the school’s value to the wider community

**The Headteacher will be required to safeguard and promote the welfare of children and young people and to hold all staff and volunteers accountable to safeguarding regulations.**