

**The JOY of the Lord is Your Strength** *(Nehemiah 8:10)*

**JOB DESCRIPTION**

**SCHOOL: ST JOHN’S CE PRIMARY SCHOOL**

**JOB TITLE: Class teacher**

**PRIMARY PURPOSE OF THE JOB:**

To fulfil the requirements set out in the latest Teachers' Pay and Conditions Document.

To have due regard to the requirements of the National Curriculum, the aims of the school and the policies of the Governing body.

To share in the corporate responsibility for the well-being and discipline of all pupils.

To make contributions in the following areas: -

* as a classroom practitioner
* as a member of the staff team
* as a creator of good and effective relationships

**DIRECTLY RESPONSIBLE TO:**

Headteacher and Governors.

**PRINCIPAL RESPONSIBILITIES:**

Responsible for:

(i) the professional duties of a classteacher as set out in the current Teachers’ Pay and Conditions Document;

**KEY AREAS OF RESPONSIBILITY:**

As a classroom practitioner

* to regularly mark, record, assess and report on the attainment and progress of pupils;
* to ensure the good order and discipline of pupils in the class;
* to communicate and co-operate with outside agencies;
* to create within the classroom an interesting and stimulating learning environment;
* To undertake any professional duties which may be delegated from time to time by the headteacher

As a member of the staff team:

* to participate in a Performance Management Interview conducted by the headteacher or team leader following guidelines set down in the Performance Management Policy;
* to participate in regular reviews of the school's curriculum;
* to assist in a whole school approach to the delivery of the curriculum;
* to assist the management of the school in creating a climate conducive to the development of all pupils and staff.

As a creator of good and effective relationships:

* to strive to create good and effective relationships with pupils, teaching and non-teaching staff, parents and the wider community;
* to continue professional development after consultation with the headteacher, taking into account the wider development plans for the school as a whole;
* to assist in affording equal opportunities for all pupils.

With responsibility for a subject area:

* to lead, manage, develop and maintain high quality provision which enables quality teaching, excellent learning outcomes and success for all pupils;
* to model effective quality first teaching; to work alongside colleagues to ensure high quality teaching across the school;
* to keep all aspects of paperwork including records and policies up to date and actioned, as appropriate.

This job description may be amended at any time after discussion between the teacher and the headteacher but will be reviewed annually at the Performance Management Interview.

Signed: Teacher -----------------------------------------

Headteacher -------------------------------------

Date --------------------------------------------