



Person Specification			
<b>Post title</b>	Property Surveyor	<b>Grade</b>	G/H - £31,067 - £35,235

To be successful in this role you will need to demonstrate how you meet the criteria below at application & interview stage.

Shortlisting Number	Criteria	Method of assessment
<b>Skills, knowledge, experience</b>		
S1	Willingness to support colleagues and senior colleagues in undertaking their duties	CV/SS, I
S2	Knowledge of commercial / industrial property within Merseyside	CV/SS, I
S3	Knowledge of commercial property law, valuation techniques, tenure and all aspects of estate management	CV/SS, I
S4	Willingness to undertake structured learning and training relevant to the role and the RICS Assessment of Professional Competence	CV/SS, I
S5	Good time management skills and flexible approach to working hours having regard to the requirements of the role	CV/SS, I
S6	Ability to plan and organise work and to work to time deadlines	CV/SS, I
S7	Good IT skills including Microsoft excel, word, outlook and PowerPoint	CV/SS, I
S8	Ability to use databases to input and manage information	CV/SS, I
S9	Ability to work to fluctuating workloads	CV/SS, I
S10	Flexible approach to team working in order to achieve priorities	CV/SS, I
S11	Good skills in managing and ordering information and communication with others	CV/SS, I
S12	Good ability to write reports	CV/SS, I
S13	A commitment to equal opportunities	CV/SS, I
<b>Personal attributes and circumstances</b>		
P1	You must adhere to the "Knowsley Better Together" staff qualities; Integrity, Accountability, Communication and Respect	I
<b>Communication</b>		

May 2025





C1	A demonstrable willingness to share information and work with other people, including the ability to listen, communicate with and understand others, taking account of other people's points of view.	CV/SS, I
<b>Qualifications</b>		
Q1	A degree related to property leading to RICS qualification of successful completion of APC	CV/SS, C
Q2	UK driving licence or taking professional instruction to pass UK driving test to gain UK driving licence or equivalent mobility	CV/SS, C

**CV/SS** = Curriculum Vitae/Supporting Statement **A** = Application Form **C** = Certificate **E** = Exercise **I** = Interview  
**P** = Presentation **AC** = Assessment Centre **T** = Test

We have a positive attitude to the employment of disabled people and guarantee an interview to those who meet **all** the necessary criteria of the person specification.

May 2025

