



Job description			
Job title	Principal Transport Planning Officer (K013653)		
Grade	M (SCP 34-35)		
Directorate	Regeneration & Economic Development		
Service/team	Highways and Capital Delivery (Network Management) Highways Development Control		
Accountable to	Team Leader – Highways Development Control		
Responsible for	Technical Assistant, Graduate Engineer, Highways Apprentice		
JE Reference	A5116	Date Reviewed	September 2025

### Purpose of the Job

The Highways and Capital Delivery Service sits within the Development and Infrastructure arm of Regeneration and Economic Development and leads on all highways-related matters for Knowsley Council. The team plays a vital role in delivering infrastructure projects as part of the Council's Major Development and Investment Programme.

As part of the Highways Development Control Team, the Principal Transport Planning Officer will lead on transport planning matters, providing expert advice on development proposals, transport modelling, and strategic infrastructure planning. The role supports the delivery of capital schemes and ensures that new developments contribute positively to Knowsley's transport network, highway safety, and sustainable travel objectives.

This is a forward-thinking role requiring a proactive problem solver who can identify innovative solutions, stimulate growth, and safeguard the interests of the Highway Authority.

### Duties and Responsibilities

#### Development Control & Planning Support

- Lead on assessing planning applications and pre-application enquiries from a transport and highways perspective.



- Provide technical advice to planning officers, developers, and consultants on highway safety, network capacity, and sustainable travel.
- Negotiate and secure highway improvements and developer contributions via legal agreements (e.g., S106, S38, S278).
- Ensure delivery and adoption of new highway infrastructure in line with design standards and specifications.

#### Strategic Transport & Capital Delivery

- Contribute to the development and implementation of transport strategies and infrastructure plans.
- Support the planning and delivery of capital transport schemes, including active travel, public transport, and highway improvements.
- Review and advise on transport modelling, travel plans, and transport assessments.
- Represent the Council in regional transport forums and strategic partnerships.

#### Leadership & Collaboration

- Supervise and mentor Technical Assistants and Graduate Engineers.
- Deputise for the Team Leader when required, including attendance at public meetings and Planning Committee.
- Provide training and guidance to colleagues on transport planning and highways legislation.
- Contribute to policy development, masterplans, and supplementary planning documents.

#### General Responsibilities

- Maintain up-to-date knowledge of relevant legislation, standards, and best practice.
- Uphold the Council's values of integrity, accountability, communication, and respect.



- Ensure compliance with health and safety, data protection, and equal opportunities policies.
- Attend meetings outside normal office hours when required.

### Knowsley Better Together – Staff Qualities



### Health and Safety

- To ensure suitable and sufficient risk assessments are carried out taking into account employee's capabilities
- To use equipment as instructed and trained
- To inform management of any health and safety issues which could place individuals in danger

### Data Protection and Information Security

- Implement and act in accordance with the Information Security Acceptable Use Policy, Data Protection Policy and GDPR.
- Protect the Council's information assets from unauthorised access, disclosure, modification, destruction or interference.
- Report actual or potential security incidents.