

JOB DESCRIPTION

JOB TITLE	Counsellor
GRADE	Band G
REPORTING TO	Counselling Manager
JD REF	PC0052G(A)

PURPOSE

Work as part of a multi-disciplinary team providing counselling to young people from secondary school age and above who may be at risk of family breakdown and at levels 2-4 on the continuum of need.

MAIN DUTIES AND RESPONSIBILITIES

- Provide professional counselling for young people across the Borough in line with the agency's confidentiality policy and within the understanding and guidelines established by the British Association of Counselling and Psychotherapy.
- Place the child at the centre of the work undertaken.
- Ensure that any safeguarding issues are appropriately escalated in accordance with appropriate safeguarding and health guidelines.
- Liaise with outside agencies and professionals who deal with young people as directed by the team leader.
- Maintain client appointments recordings and data management procedures in order to provide performance management data.
- Attend staff meetings as directed and to contribute towards service improvements.
- Collaborate and be part of a team delivering intensive support to young people of secondary school age or above where there is a risk of family breakdown.
- Undertake personal supervision and training as well as clinical supervision.
- Produce clear and concise recording.
- Where appropriate, undertake a role of duty worker as part of the wider service working flexibly outside of 9 to 5 across 5 days including evenings.

ROLE SPECIFIC KNOWLEDGE, EXPERIENCE AND SKILLS

Qualifications

- An appropriate counselling qualification to Diploma level or equivalent.

Knowledge, Skills and Experience

- Experience of working with young people aged 11 upwards. Experience of working with other agencies.
- Broad knowledge and understanding of adolescents and related issues such as; substance misuse, CSE, relationship conflict and domestic abuse.
- Experience of managing and escalating risk.
- Experience and knowledge of safeguarding.
- Able to write reports and maintain accurate records.
- Ability to work both autonomously and as part of a team.

DESIRABLE KNOWLEDGE, EXPERIENCE AND SKILLS

Qualifications

- A degree level qualification in a child centred/therapeutic/group work or associated subject, e.g. child care, teaching, education, social work, youth work.
- Evidence of post qualifying training in a relevant field, for example Solution Focused Therapy.
- BACP Accreditation.

Knowledge & Skills

- Knowledge of adult mental health issues.
- Ability to negotiate and influence across organisational boundaries to deliver person centred services for young people and their families.

Experience

- Experience in a specialist area such as drugs and alcohol, housing.
- Experience of delivering group work with young people and / or families.
- Experience of delivering training programmes.
- Experience of working with young people who demonstrate challenging behaviours.
- Experience of assessing risks in working with children and families.
- Extensive knowledge of relevant legislation and legal frameworks.
- Proactively seeking opportunities for service improvement and solution finding.



ADDITIONAL INFORMATION

Ability to work flexibly across the borough, to meet the needs of Children's Services

The Ability to work flexibly across 5 days, including evenings, this may include regular on call duty.

DATE OF APPROVAL: 22/2/2022

APPROVED BY: HEAD OF SERVICE

