



Job description			
Job title	Autism Advisory Teacher		
Grade	Teachers Main Pay Scale M1-M6 + SEND allowance		
Directorate	Children's Services		
Service/team	Inclusion – Autism Advisory Team		
Accountable to	Autism Advisory Team Manager		
Responsible for	Not applicable		
JE Reference		Date Reviewed	July 2025

### Purpose of the Job

The Autism Advisory Teacher will work collaboratively with the Head of Inclusion, Education Improvement Officer, and wider Inclusion Service to improve outcomes for children and young people with Autism Spectrum Condition (ASC) and Social Communication Difficulties. The postholder will support mainstream schools to implement early identification and intervention strategies and to strengthen inclusive practice.

The teacher will follow the vision, leadership, and direction of the service as directed by the Autism Advisory Team Manager and the Education Improvement Officer- SEND, ensuring the service will meet its aims and core values. This service is line-managed by the Head of Inclusion Knowsley MBC.

### Duties and Responsibilities

The Teacher will:

1. Provide tailored advice and support to schools and families on inclusive strategies for pupils with Autism and Social Communication Difficulties, including curriculum access and differentiated teaching approaches.
2. Contribute to early identification and intervention by advising on screening tools, classroom observations, and collaborative planning with staff and multi-agency partners.
3. Model and promote autism-friendly classroom environments that support regulation, communication, and learning for children with Autism.
4. Support the writing and review of personalised targets and plans for pupils, ensuring the involvement of children, parents/carers, and key staff.



5. Deliver and evaluate training and CPD for school staff and multi-agency professionals to improve awareness, understanding, and practical strategies for Autism.
6. Engage in multi-agency planning and contribute to reviews, case discussions, and assessments alongside professionals such as Educational Psychologists, SALTs, and health teams.
7. Support schools with transitions including entry to school, school-to-school moves, and post-16 pathways, ensuring continuity of support for pupils with Autism.
8. Develop parent/carer partnerships through advice sessions, workshops, and personalised support to build families' understanding of autism and local support pathways.
9. Contribute to the development and sharing of inclusive practice, including the creation of resources, toolkits, and guidance that reflect national developments and local priorities.
10. Promote school-to-school support and networking opportunities to build capacity and share effective practice in inclusive provision for Autism.
11. Work directly with pupils when appropriate, including modelling support strategies, facilitating social communication groups, and contributing to learning programmes.
12. Maintain accurate records, reports, and action plans using service systems, ensuring that advice is accessible, clear, and aligned with local policy.
13. Ensure safeguarding practices are followed, including acting on concerns, maintaining professional boundaries, and completing relevant documentation and referrals.
14. Contribute to service development by providing feedback, identifying gaps in provision, and working with leaders to shape inclusive strategy borough-wide.
15. Uphold professional standards, including adhering to council policies on Health and Safety, Data Protection, and Knowsley's "Better Together" staff values: Integrity, Accountability, Communication, and Respect.

This is not a comprehensive list of all the tasks, which may be required of the post holder. It is illustrative of the general nature and level of responsibility of the work to be undertaken.



## Knowsley Better Together – Staff Qualities



## Health and Safety

- The post holder requires an enhanced DBS certificate
- To use equipment as instructed and trained.
- To inform management of any health and safety issues which could place individuals at risk.

## Data Protection and Information Security

- Implement and act in accordance with the Information Security Acceptable Use Policy, Data Protection Policy and GDPR.
- Protect the Council's information assets from unauthorised access, disclosure, modification, destruction or interference.
- Report actual or potential security incidents.

## Other Requirements:

- Full driving licence and ability to travel across the borough.