



Holy Family Catholic High School & Sixth Form Centre



Recruitment Pack
Teacher of English

Teacher of English

Salary: Teacher's MPS/UPR

Apply by: Thursday 16th October 2025

Interviews: w/b 20th October 2025

Job start: January 2026

Please send applications to vacancies@holyfamilyschool.co.uk

Dear Colleague

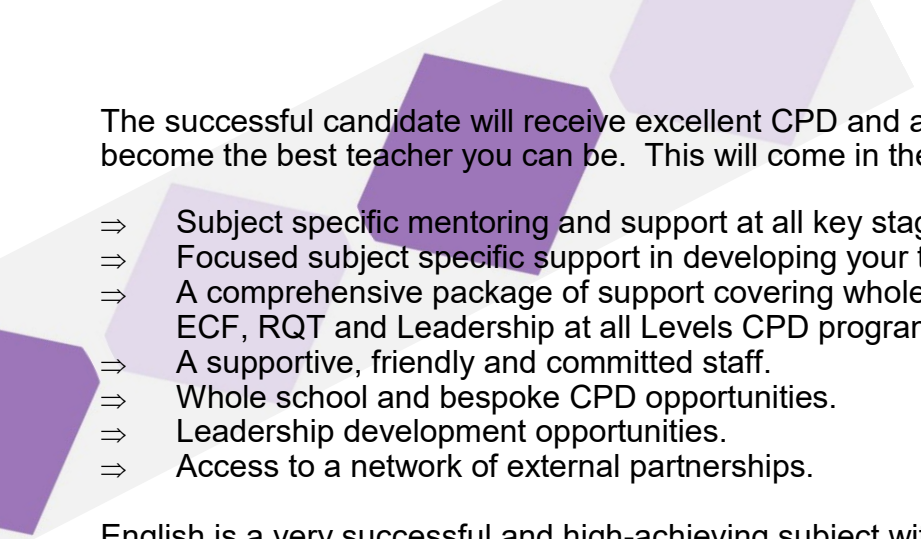
Thank you for your interest in this post at Holy Family Catholic High School. Holy Family is a friendly, successful and heavily over-subscribed school with a vacancy for an enthusiastic teacher of English to join our talented team. This is an exciting opportunity for a highly committed teacher with a real passion for English to inspire students to develop their skills and enjoyment of the subject. You will also have the opportunity to work with a caring and committed team of teachers and you will be supported by an excellent CPD programme. You will also have access to an excellent and extensive ECF/RQT programme if you are newly qualified.

Holy Family is an ambitious, high achieving, 11-18 mixed Voluntary Aided School, where young people feel safe and happy. We aim to create a supportive, caring but challenging environment for our young people, giving them the self-confidence and belief to realise their ambitions. We are aspirational for them all and strive to meet the needs of every child, irrespective of ability, to ensure they maximise their potential both in and out of the classroom.

The school is well known for its high academic standards and the warmth of its working relationships. In October 2024, we secured another successful OFSTED report, and in May 2025, we secured another successful Catholic Schools Inspection report. We are committed to providing the best possible education for all our students. Our results at Key Stage 4 and Key Stage 5 are consistently above local and national averages. None of these things would have been possible without having a team of staff who have a tremendous sense of vocation and are fully committed to our 'can do' culture and inclusive ethos. You will find considerable support and commitment from all of us. We value new ideas, creativity, risk taking and imagination but always in the context of being able to work effectively with each other.

The successful candidate will:

- ⇒ Have strong subject knowledge in English.
- ⇒ Be able to engage and motivate students enabling them to fulfil their potential.
- ⇒ Be innovative, creative and enthusiastic with a determination to achieve the best for their students.
- ⇒ Be able to inspire students through consistently high quality teaching across all of the ability ranges in years 7-11.
- ⇒ Have an interest in teaching classes in our SEND base. Our SEND base supports children with cognition and learning needs who may take an entry level or a functional skills qualification at KS4.
- ⇒ Be able to work in a team and support colleagues and departmental initiatives.



The successful candidate will receive excellent CPD and a commitment from all of us to help you become the best teacher you can be. This will come in the form of:

- ⇒ Subject specific mentoring and support at all key stages.
- ⇒ Focused subject specific support in developing your teaching and learning strategies.
- ⇒ A comprehensive package of support covering whole school issues as well as an excellent ECF, RQT and Leadership at all Levels CPD programme.
- ⇒ A supportive, friendly and committed staff.
- ⇒ Whole school and bespoke CPD opportunities.
- ⇒ Leadership development opportunities.
- ⇒ Access to a network of external partnerships.

English is a very successful and high-achieving subject with over 80% of students regularly achieving grades 9-4, over 65% achieving grades 9-5 and 25% achieving grades 9-7. It is also popular and successful in the Sixth Form and we offer A Levels in English Literature and Media. You will be part of a dedicated, enthusiastic and supportive English team.

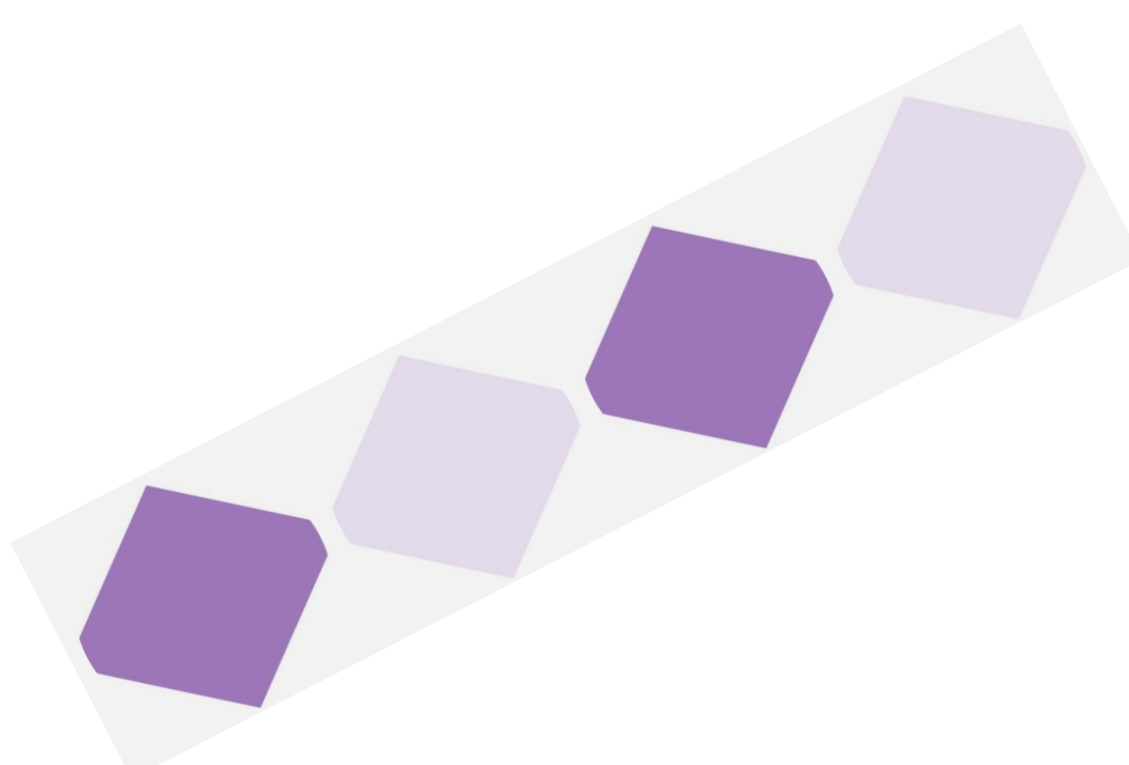
This is a fabulous opportunity for an ambitious teacher to work in a warm and caring school, with an excellent CPD programme and a team of professionals who will support you in your career.

I look forward to reading about you and what you can bring to our school and students. Good luck.

Please complete the application form and include a supporting statement of no more than two sides of A4.

Yours sincerely,

Matt Symes
Headteacher



Job Description

Job Title	Teacher of English
Salary	MPS/UPR
TLR Scale / Value	n/a
Accountable to	Subject Leader of English
Responsible for	Learning outcomes and progress of students

Job Purpose
To ensure the continued delivery of high quality teaching and learning and progress in English.

RESPONSIBILITIES of the POSTHOLDER
<ol style="list-style-type: none"> 1. Plan and prepare lessons that enable your classes to fulfil their potential. 2. Promote high expectations and ambitions amongst your classes. 3. Insist on excellent conduct and cooperation from your classes. 4. Teaching assigned students according to their educational needs including the setting and marking of work. 5. Assessing, recording and reporting on the development, progress and attainment of students. 6. Providing or contributing to oral and written assessments, reports and references for individual students and groups of students. 7. Teaching the subject across the age and ability range. 8. Ensuring the general progress and well-being of individual students and of any assigned class or group. 9. Working collaboratively on the preparation and development of courses of study, teaching materials, assessment methods and pastoral arrangements under the direction of your line manager. 10. Preparing and assessing students for public examinations. 11. Taking part in the review, development and management of activities, relating to the curriculum, organisation and pastoral functions of the school. 12. To act as a Form Tutor and carry out the duties associated with that role. 13. Active participation in the school's meetings and INSET/CPD programme. 14. To assist in the implementation of school systems and policies so that effective learning can take place. 15. To be a role model and act as an ambassador for Holy Family Catholic High School in and outside the school by: speaking positively about the school in the local community; upholding a commitment to excellence at all times and by dressing appropriately and smartly i.e. in accordance with the school's dress code. 16. Support the school's Catholic ethos. 17. Promoting high expectations and maintain good order and discipline among the students and safeguarding their health and safety both on the school premises and when they are engaged in authorised activities elsewhere. 18. To undertake an appropriate programme of teaching in accordance with this post of responsibility. 19. To take a full and active part in any INSET/CPD.

All job descriptions define the responsibilities of the postholder in addition to those outlined in the School Teachers' Pay and Conditions Document. The statutory arrangements for working time are set out in the STPCD (School Teachers' Pay and Conditions Document) for teachers.

Person Specification

	Essential / Desirable (E / D)	EVIDENC ED
Experience & Qualifications		
Degree and qualified teacher status in a closely related discipline.	E	A
Experience of successful teaching of English in a secondary school across the full ability range at KS3 & 4.	E	A,I,R
Potential/Ability to teach pupils in our SEND cognition and learning base.	E	A,I,R
Higher degree or evidence of further commitment to professional development.	D	A
Ability to teach a second subject.	D	A,I
Knowledge and skills		
An inspirational classroom practitioner, with the ability to secure excellent pupil progress.	E	A,I,R
Knowledge of principles and practices in relation to outstanding learning and teaching.	E	A,I
Clear knowledge and understanding of the English curriculum.	E	A,I,R
An ability to design, monitor and evaluate classroom provision based on the identified learning needs of individual students.	E	A,I,R
An ability to use data and other information to secure excellent pupil progress.	E	A,I,R
An understanding of the potential of student voice and parental engagement.	E	A,I,R
Effective interpersonal, communication and presentation skills that inspire and motivate others.	E	A,I,R
Good decision making skills, including the ability to think creatively, problem solve and identify opportunities.	E	A,I,R
Excellent administration and organisational skills, able to prioritise tasks and meet deadlines under pressure.	E	A,I,R
Empathy with young people of all levels and backgrounds.	E	A,I,R
Positive profile with students, staff and parents.	E	I,R
Good team player with the ability to work effectively and sensitively with colleagues in helping them to improve everyday classroom practice.	E	A,I,R
Potential to lead a departmental initiative.	D	A,I,R
Excellent written and oral communication.	E	A,I,R
Willingness to take an active role in enrichment and extracurricular activities.	E	I,R
Displays commitment to the protection and safeguarding of children and young people. Has up to date knowledge of relevant legislation and guidance in relation to working with, and the protection of, children and young people.	E	A,I,R
Personal attributes		
A high degree of emotional intelligence.	E	A,I,R
Commitment to equal opportunities and inclusion.	E	A,I,R
Is independent, persistent and decisive and shows initiative.	E	I,R
Enjoys working with and developing people.	E	I,R
Sense of humour.	E	I,R
Shows patience, persistence, flexibility, tact, imagination, resilience and commitment.	E	I,R

A = Application Form; I = Interview; R = Reference



Holy Family Catholic High School
Virgins Lane
Thornton
L23 4UL



www.holyfamilyhighschool.co.uk



Tel: 0151 924 6451



@HFCHSThornton



Email: admin.holyfamilyhigh@schools.sefton.gov.uk



facebook.com/HFCHSThornton

Be the best you can be!