



Job description			
Job title	Experienced Social Worker		
Grade	Qualified – Pay Band L / SCP 32-33		
Directorate	Children's Social Care		
Service/team	Regulatory Services , Fostering		
Accountable to	Team Manager		
Responsible for	Fostering		
JE Reference	October 2025	Date Reviewed	02.10.2025

Purpose of the Job

Provide a brief summary of the overall purpose of the job, prioritising the key functions, no more than 1 paragraph.

As a guide, when writing any of the above you should:

- Use plain, accessible language and avoid complex or discriminatory language
- Be concise and engaging
- Personable e.g. using terms such as 'you' rather than 'the postholder'.

Duties and Responsibilities

This is not a comprehensive list of all the tasks, which may be required of the post holder. It is illustrative of the general nature and level of responsibility of the work to be undertaken.

Purpose of the Job

Under the supervision of a Social Care Team Manager or Assistant Team Manager the post-holder will ensure that safeguarding needs of children, young people and their families (including carers) are assessed and responded to in a timely manner.

The post holder will work to promote the fostering service at a range of events, providing advice and information to prospective foster carers, and maintaining and developing positive relationships with current and prospective foster carers.



Duties and responsibilities will be carried out in accordance with legislation, statutory guidance and local policy and procedures.

Duties and Responsibilities

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1. Promote the welfare and safeguarding of children, young people and their families in Knowsley, liaising with partner agencies and others as required.
2. To carry out timely assessments on children, young people and families in accordance with the Framework for Assessment for Children and Families and Working Together guidance.
3. Ensure assessments and planning for children and young people actively promoting the participation and engagement of all relevant agencies, the child / young person and their family.
4. Complete direct work with children and young people that is child centred in its approach.
5. Demonstrate that you practice within the Professional Capabilities Framework (PCF) and Knowledge and Skills Statement (KSS) aligned to your grade and experience.
6. To be allocated and manage a caseload that is complex and varied.
7. To support the role of an Assessor in supporting Newly Qualified Social Workers on the Assessed and Supported Year in Employment (ASYE).
8. Prepare / formulate care plans for children and young people which take account of their views and wishes in the implementation of those care plans.
9. To maintain case records to a high standard and produce reports in accordance with the Service guidance / policy and procedure which reflect national guidelines using the relevant information technology.
10. To promote the fostering service, at a range of events and initiatives across the region and to undertake enquiries and assessments from prospective foster carers; providing advice and information about the various aspects of fostering for each individual.
11. To build and maintain positive relationships with prospective and current foster carers, assisting in development and implementation of a range of retention initiatives, to ensure that current foster carers feel valued and involved.



12. To work in an anti oppressive manner and ensure that case records reflect this.
13. To participate in developmental activities as may be required, and to work with other team members to promote and implement processes that will meet the needs of the service.
14. To pursue appropriate personal and professional training and development opportunities as and when they occur to ensure compliance with Social Work England and Service standards / expectations.
15. To comply with all the Council's financial regulations.

Knowsley Better Together – Staff Qualities



Health and Safety

- To use equipment as instructed and trained.
- To inform management of any health and safety issues which could place individuals at risk.

Data Protection and Information Security

- Implement and act in accordance with the Information Security Acceptable Use Policy, Data Protection Policy and GDPR.



Knowsley Council

- Protect the Council's information assets from unauthorised access, disclosure, modification, destruction or interference.
- Report actual or potential security incidents.