



Job description			
Job title	Executive Director (Health and Social Care)		
Grade	Executive Director		
Directorate	Health & Social Care		
Service/team	Executive Management Team		
Accountable to	Chief Executive		
Responsible for	Assistant Executive Director (Adult Social Care) Assistant Executive Director (Public Health)		
JE Reference	B1191	Date Reviewed	November 2025

### Purpose of the Job

The Executive Director (Health and Adult Social Care) will provide the leadership and direction required to continue to deliver the best quality Public Health and Social Care services for our community.

The postholder will support the Council, Cabinet, the Chief Executive and Executive Management Team to achieve the aims and desired outcomes set out in the Knowsley Council Plan 2025-2030 which will include the delivery of key corporate and boroughwide projects.

The postholder will support the Chief Executive to deliver and sustain a consistent culture with behaviours conducive with a high performing Council. They will lead collectively and collaboratively within and outside of the Council, supporting the Council to innovatively, proactively, and confidently adapt to the dynamic resource and policy agenda.

The postholder will be fully responsible and accountable for all areas within their remit and empowered to make decisions in relation to the outcomes they are working to achieve.

### Duties and Responsibilities

- Accountable for discharging the key duties of the statutory role of Director of Adult Social Services (DASS), providing expert strategic advice on statutory functions and professional practice and act, as required, for any registration in connection with the post.



- Act in the capacity of the Authority's lead officer for Public Health and Adult Social Care to ensure the strategic planning, design, and delivery of the best possible services for the people of Knowsley.
- Proactively contribute to the corporate leadership and management of the Council and be part of the Council's Executive Management Team, to lead, plan and deliver the Council's corporate strategic priorities, working in partnership with other agencies to achieve goals.
- To ensure that the Council has strong, productive, and effective working relationships with senior officers in the Liverpool City Region and other key stakeholders.
- To take responsibility for ensuring effective delivery of public health and the wider health and social care agenda and work priorities.
- Support the Executive Management Team in improving services for adults and prioritise the use of resources.
- Ensure Directorate resources are used in a planned way providing an efficient and cost effective service which takes account of both changing needs and resource availability and delivers responsive high quality services with an efficient infrastructure.
- Working with the Council's S151 Officer and the Integrated Care Board Place Finance lead ensure budgets allocated to Health and Social Care are managed effectively, taking into account the requirement for financial control and governance.
- Exercise professional leadership through managing staff involved in planning, commissioning, and/or providing health and adult services ensuring relevant professional and occupational standards are maintained.
- Assess, plan and jointly commission effective and efficient social care and health services for adults and families in the Council's area, in partnership with the Director of Children's Services, the Director of Public Health and other statutory agencies and organisations and in consultation with the wider community including independent and voluntary sector organisations involved in health and social care for adults and families.
- Act as the principal point of contact within the Authority for the conduct of health and Social Care with national organisations including the Care Quality Commission, Government Departments etc.
- Lead, develop and sustain effective working relationships and partnerships with significant local, regional, and national partners.



- Involve and consult with service users, their families, carers and the wider community in the planning, design and provision of Health and Social Care.
- Have strong and effective partnership working arrangements in place with the Executive Director (Children's Services) to enable a whole systems approach to public health and social care to be taken; and, to ensure that all young people with long-term social care needs have been assessed and, where eligible, receive a service which meets their needs throughout their transition to becoming an adult.
- Develop and manage key relationships with NHS, care sector, voluntary sector, and housing partners.
- Develop and shape the market to respond to changes required of the independent and voluntary sector.
- Ensure that the Council delivers its vision for Health and Social Care as set out in the Knowsley Council Plan 2025-2030.
- Ensure that the Council's overall vision and strategy has an appropriate focus on Health and Social Care and that senior officers understand their corporate role in delivering improved Health and Social Care outcomes for the people of Knowsley.
- In collaboration with Cheshire & Merseyside Integrated Care Board (ICB), secure continuous improvements in the quality of services through an integrated approach to provider quality functions
- Be the executive lead for integrated health and social care commissioning and integration and effectively communicate and engage with all stakeholders.
- Collaborate with the Place Lead in the developments of Health Neighbourhoods development of locality working within Knowsley
- Establish an innovative, person-centred culture and be a visible inspiring leader to all staff.

### **Corporate Duties and Responsibilities**

- Provide Strategic leadership across the Council with specific responsibility for ensuring that priority initiatives are delivered in accordance with the Knowsley Council Plan 2025-2030 and the Knowsley 2030 Strategy.



- Lead a transformational approach to the delivery of services including responsibility for strategic resource decisions, demand management methods, and new operating models to achieve the Knowsley Council Plan 2025-2030 and the Knowsley 2030 Strategy.
- Work with the Chief Executive, Executive Management Team, Cabinet, Council, Elected Members, colleagues and partners to deliver our vision for Knowsley.
- Build a strong relationship with the Cabinet Members for Adult Social Care, Health and Children's Services that enables them to fulfil their political leadership role.
- Develop and sustain strategic partnerships at the local regional and national level.
- Support Elected Members in undertaking their roles as community leaders and ward members.
- Develop and embed a performance culture that delivers better outcomes for local people.
- Provide support for corporate and/or external inspections where required.
- Work within the Knowsley Better Together principles developing co-operative working with local stakeholders to achieve a shared goal to achieve a greater impact.
- Champion employee engagement and experience ensuring Knowsley Council is a great place to work and has an inclusive culture.
- Lead Council wide partner boards and working groups as required and represent the Council at partner events as appropriate.
- Support the Council's emergency preparedness, response, and recovery arrangements; this may include, but is not restricted to, participation in appropriate training and exercises, and attending Strategic and/or Tactical and/or Recovery Coordinating Groups with our multi-agency partners.
- To lead the development, promotion and delivery of effective partnership arrangements that engage with key partners and agencies in delivering our ambitions for Knowsley residents.
- Instigate a Borough-wide focus on prevention and early intervention, through building and maintaining progressive delivery partnerships.
- Maximise the outcomes delivered by Health and Social Care through developing integrated commissioning arrangements that recognise the cultural demography of the Borough and respond to changing need.



- Provide clear leadership to the Health and Social Care workforce that enables their development and provides a framework within which first class performance is the norm and innovation is a fundamental part of the culture.
- To deputise for the Chief Executive as required.

### **Knowsley Better Together – Staff Qualities**



### **Health and Safety**

- To use equipment as instructed and trained.
- To inform management of any health and safety issues which could place individuals at risk.
- To be responsible for the implementation of the Council's Health and Safety Policy in the workplace and to monitor the effectiveness and safety arrangements and systems and promote appropriate improvements where necessary.
- To ensure suitable and sufficient risk assessments are conducted considering employee's capabilities.

### **Data Protection and Information Security**

- Implement and act in accordance with the Information Security Acceptable Use Policy, Data Protection Policy, and GDPR.



- Protect the Council's information assets from unauthorised access, disclosure, modification, destruction, or interference.
- Report actual or potential security incidents.