



Person Specification			
<b>Post title</b>	Executive Director – Health and Social Care	<b>Grade</b>	Executive Director / Up to £137,831 per annum

This post is exempt from the provisions of the Rehabilitation of Offenders Act – applicants must disclose all criminal convictions including those which are ‘spent’, in addition to any cautions and bindover orders received in the last 12 months

To be successful in this role you will need to demonstrate how you meet the criteria below at application & interview stage.

Shortlisting Number	Criteria	Method of assessment
<b>Skills, knowledge, experience</b>		
S1	Experience of the management and improvement of a Health and Social Care function.	CV/SS, I
S2	Experience of the provision and improvement of Adult Social Care.	CV/SS, I
S3	Knowledge and understanding of the strategic, regulatory, and political context within which local government operates with the ability to lead the service areas within the post.	CV/SS, I
S4	Ability to lead, inspire and motivate others creating a culture of proactive service delivery and continuous improvement.	CV/SS, I
S5	Strong and varied record of achievement at a senior level in Health and Social Care in complex political environments, preferably in local and/or central government.	CV/SS, I
S6	Demonstrable track record of improving outcomes for all with the ability to anticipate and understand the needs of local authorities and translate them into solutions and outcomes.	CV/SS, I
S7	Experience of successfully implementing strategies to improve services within the public sector.	CV/SS, I
S8	Significant and in-depth experience of managing complex projects.	CV/SS, I
S9	Significant experience of strategic financial management and successfully prioritising and targeting resources.	CV/SS, I
S10	Experience and ability to build effective working relationships with a wide range of stakeholders. Be able to negotiate, influence and give clear, persuasive advice to senior officers, Members, trade	CV/SS, I

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	union representatives.	
S11	Able to deliver and lead others under pressure, prioritising work against competing demands to meet deadlines.	CV/SS, I
S12	Highly developed written and oral presentation skills with ability to present complex ideas in a clear and comprehensible way.	CV/SS, I
<b>Personal attributes and circumstances</b>		
P1	You must adhere to the “Knowsley Better Together” staff qualities; Integrity, Accountability, Communication and Respect	I
P2	Flexible approach to working hours with the ability to occasionally work outside normal hours, to attend meetings inside and outside the Borough and undertake corporate work outside the scope of the main job responsibilities.	I
P3	A demonstrable commitment to equality, diversity, and inclusion.	I
P4	Current driving licence and availability of vehicle or equivalent mobility.	CV/SS
<b>Communication</b>		
C1	A demonstrable willingness to share information and work with other people, including the ability to listen, communicate with and understand others, taking account of other people’s points of view.	CV/SS, I
C2	Ability to communicate at times complex information clearly using simple, commonly accepted language.	CV/SS, I
<b>Qualifications</b>		
Q1	A recognised social work professional qualification in a relevant discipline.	CV/SS, C
Q2	Membership of a relevant professional body/equivalent organisation.	CV/SS, C
Q3	Evidence of continued professional development.	CV/SS, C

**CV/SS** = Curriculum Vitae/Supporting Statement **A** = Application Form **C** = Certificate **E** = Exercise **I** = Interview  
**P** = Presentation **AC** = Assessment Centre **T** = Test

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*Knowsley Council*

We have a positive attitude to the employment of disabled people and guarantee an interview to those who meet **all** the necessary criteria of the person specification.

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