



Person Specification			
<b>Post title</b>	Service Development Lead	<b>Grade</b>	P

This post is exempt from the provisions of the Rehabilitation of Offenders Act – applicants must disclose all criminal convictions including those which are ‘spent’, in addition to any cautions and bindover orders received in the last 12 months \* \* \*

To be successful in this role you will need to demonstrate how you meet the criteria below at application & interview stage.

Shortlisting Number	Criteria	Method of assessment
<b>Skills, knowledge, experience</b>		
S1	Experience of working in or with Exchequer Services and experience of Northgate / I-World system	CV/SS, I
S2	Experience of leading or supporting change in a financial setting	CV/SS, I
S3	Experience of having successfully managed projects on time and within budget	CV/SS, I
S4	Experience of working with a range of internal and external stakeholders, using persuasion skills to influence behaviour	CV/SS, I
S5	Experience of supporting service reviews in the context of service redesign and development	CV/SS, I
S6	Experience of supporting workforce development activity in the context of culture change and change management	CV/SS, I
S7	Experience of supporting the development of business cases and implementing recommendations	CV/SS, I
S8	Ability to apply solution focused approaches to problem solving and make decisions where appropriate	CV/SS, I
S9	Ability to apply effective conflict resolution skills	CV/SS, I
<b>Personal attributes and circumstances</b>		
P1	You must adhere to the “Knowsley Better Together” staff qualities; Integrity, Accountability, Communication and Respect	I
P2	A demonstrable willingness to share information and work with other people	I
P3	Ability to understand and demonstrate a commitment to equality and diversity	I

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P4	Ability to demonstrate a commitment to own professional development and that of other colleagues	I
<b>Communication</b>		
C1	The Ability to communicate in a professional manner.	CV/SS, I
C2	The Ability to Communicate as part of a team.	CV/SS, I
<b>Qualifications</b>		
Q1	A relevant professional or academic qualification or an equivalent level of proven experience relevant to the requirements of the post	CV/SS, C

**CV/SS** = Curriculum Vitae/Supporting Statement **A** = Application Form **C** = Certificate **E** = Exercise **I** = Interview  
**P** = Presentation **AC** = Assessment Centre **T** = Test

**Where the post involves working with children, in addition to a candidate’s ability to perform the duties of the post, the interview will also explore issues relating to safeguarding and promoting the welfare of children, including:**

- **Motivation to work with children and young people.**
- **Ability to form and maintain appropriate relationships and personal boundaries with children and young people.**
- **Emotional resilience in working with challenging behaviours.**
- **Attitudes to use of authority and maintaining discipline**

We have a positive attitude to the employment of disabled people and guarantee an interview to those who meet **all** the necessary criteria of the person specification.

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