



PERSON SPECIFICATION – ASC Supervisor		Essential	Desirable
<i>In section 5 of the application form candidates will be asked to write a personal statement to show how they meet the above criteria and give examples of how they demonstrate impact.</i>			
Professional Qualifications & Training	Appropriate NVQ Lv2 or equivalent child care qualification	X	
	Evidence of engagement in continuing professional development	X	
	Experience of working with children in a child care capacity in a school environment	X	
	Paediatric First Aid Training		X
	Level 2 Food Hygiene		X
Experience & Skills	A proven ability to establish and develop positive relationships with all stakeholders	X	
	Flexible and approachable	X	
	Ability to effectively manage staff	X	
	Excellent organisational skills and the ability to prioritise tasks, make decisions and manage time effectively.	X	
	Ability to plan fun and engaging programmes for pupils in the club	X	
	Ability to continually review the provision to ensure continued improvement	X	
	A positive and energetic approach to the role	X	
	The ability to promote inclusion and meet the needs of all pupils.	X	
	A commitment to addressing diversity positively.	X	
	A commitment to ongoing professional development.	X	
Attributes & Qualities	A thirst for improvement and to achieve the very best for all.	X	
	The ability to build and maintain positive relationships with all stakeholders.	X	
	The ability to communicate effectively, both orally and in writing, with a range of audiences.	X	
	A commitment to ongoing professional development	X	
	Able to demonstrate excellent professional behaviours at all times.	X	

	Willingness to contribute fully to the life of the school.	X	
	An approachable and caring personality.	X	
	The ability to inspire and motivate pupils and staff.	X	
	A willingness to ask for advice and support where necessary.	X	
	The ability to perform effectively under pressure and meet deadlines	X	
Safeguarding	Displays commitment to the protection and safeguarding of children and young people.	X	
	To ability to form and maintain appropriate relationships and personal boundaries with young people.	X	
	Has up to date knowledge and understanding of relevant legislation and guidance in relation to working with and protecting children and young people.	X	