



Job description			
Job title	Assistant Educational Psychologist		
Grade	Soulbury Assistant Educational Psychologist scale 2-5 dependent upon experience		
Directorate	Children's Services		
Service/team	Inclusion, Educational Psychology Service		
Accountable to	Principal Educational Psychologist		
Responsible for	Not applicable		
JE Reference	N/A	Date Reviewed	April 26

Purpose of the Job

To provide psychological services to children, young people, parents/carers, schools, early years settings, other agencies and the local authority.

Duties and Responsibilities

This is not a comprehensive list of all the tasks, which may be required of the post holder. It is illustrative of the general nature and level of responsibility of the work to be undertaken.

1. With supervision from a qualified Psychologist, the Assistant Educational Psychologist will provide support to schools (including the virtual school), post 16 settings and early years settings, through a psychologically informed consultation approach, to help address the needs of individual and groups of children, as well as issues at an organisational level.
2. With supervision from a qualified Psychologist, the Assistant Educational Psychologist will provide and/or support psychologically informed assessment, observation, intervention, training & professional development and research.
3. With supervision from a qualified Psychologist, the Assistant Educational Psychologist will provide written reports relating to individual children/young people, and Service performance where required by Knowsley procedures.
4. To contribute a psychological perspective to multi-agency groups.
5. To contribute to research, development and project work reflecting the priorities of individual settings, Children's Services and the wider community.
6. To share psychological approaches with schools, settings and other partners, to support inclusion and emotional wellbeing.



7. To assist qualified psychologists to support the Local Authority workforce development by contributing to training and development reflecting Children’s Services priorities.

8. To support the development of the Educational Psychology Team by:

- participating in peer support and supervision
- participating to team meetings and reflective discussion
- participating in service interest/project/development groups
- contributing to service evaluation
- participating in performance appraisal

9. To work collaboratively with other members of Children’s Services to fulfil the department’s aims in respect of the raising achievement, inclusion, health and wellbeing of children and young people Knowsley.

10. To undertake other duties as may be reasonably required from time to time.

As part of your role with the Council, you share a collective responsibility to support and champion children and young people who are cared for by the Council and young people who are care experienced. Children and young people tell us that including this in all job descriptions “is good” because they want all Council employees to understand how important it is to “treat children in care and care experienced young people as they would their own”. We ask that you do this with the same commitment, care and ambition that any parent would, regardless of your job role or service area. Children and young people tell us that they want all Council employees to be “genuine”, helping to create a supportive environment, remaining alert to any worries and concerns, and ensuring that safeguarding is promoted and responded to appropriately.

Knowsley Better Together – Staff Qualities





Health and Safety

- To use equipment as instructed and trained.
- To inform management of any health and safety issues which could place individuals at risk.

Data Protection and Information Security

- Implement and act in accordance with the Information Security Acceptable Use Policy, Data Protection Policy and GDPR.
- Protect the Council's information assets from unauthorised access, disclosure, modification, destruction or interference.
- Report actual or potential security incidents.