

JOB DESCRIPTION

JOB TITLE	Youth Worker, The Drop In
GRADE	Band G
REPORTING TO	Team Leader, The Drop In
JD REF	PC0127G

PURPOSE

The Youth Worker will, under the direction of the Team Leader deliver advice and support to young people attending The Drop In. Youth Workers will triage young people as they arrive and provide brief intervention utilising Wirral Sandbox as an aid to support.

The Youth Worker will work with young people looking holistically at all aspects of the young person's life supporting them to establish clear and positive goals and a package of support that addresses their individual needs and lifestyle including supporting them into accessing wider Youth Collective partnerships and service providers including accessing support from The Drop In's own counselling team.

MAIN DUTIES AND RESPONSIBILITIES

1. Work with the Team Leader to design, develop, monitor, and evaluate youth work opportunities for young people accessing the project.
2. Deliver a range of brief interventions to young people attending The Drop In, including arts based and alternative interventions that build upon the Curriculum for Life.
3. Work with young people attending The Drop – In to establish clear and positive goals that support their development and needs.
4. Provide immediate and appropriate crisis support for young people in need attending The Drop In.
5. Place the child at the centre of the work undertaken.
6. Work closely with wider Youth Services and Youth Collective partners to ensure young people have access to long term intervention, support and engagement.
7. Support Young People to access digital youth support via ZILLO.
8. Utilise Wirral Sandbox to assist in triaging young people accessing The Drop In.
9. Ensure recordings are accurate and up to date.



10. Provide advice and support to parents, carers and professionals working with young people to aid in the support of young people accessing The Drop In.
11. Work alongside youth services to promote and market The Drop In offer in schools and community settings.
12. Maintain confidentiality of young people, parents, and carers of young people accessing The Drop In.
13. Ensure the work of the project is targeted towards those young people who require early intervention and prevention.
14. Document the work of the project and provide data which contributes to locality and/or Targeted Youth Support reports, performance indicators, benchmarks and other information systems.
15. Actively participate with wider youth service teams, individuals, and Youth Collective Providers.
16. Be responsible for the health and safety and maintenance of any property, vehicles or resources assigned to the project.
17. Attend staff meetings as directed and to contribute towards service improvements.
18. Ensure that any safeguarding issues are appropriately escalated in accordance with appropriate safeguarding and health guidelines.
19. Ascertain the views of young people and take them into account when making decisions and ensure that young people are actively involved in the design, delivery and governance of the project and other local community processes.

ROLE SPECIFIC KNOWLEDGE, EXPERIENCE AND SKILLS

Qualifications:

- Youth and Community Work or equivalent

Experience:

- Regular face to face youth work with young people aged 13 to 19 years
- Previous experience of working within a youth project
- Experience of working within a team environment or specialist project for young people
- Experience of supporting young people with complex needs including those with additional needs and SEND

Knowledge & Skills:

- Ability to be an effective reflective practitioner
- Clear understanding and demonstratable knowledge of current issues for young people including mental health and wellbeing, crisis intervention, suicide and self-harm, substance misuse, sexual health, healthy relationships, digital media, CCE, CSE

- Ability to work with diverse groups of young people including those with additional needs, SEND, religious and ethnic minority groups
- Develop and maintain effective relationships and communications with other agencies and service providers to share information, build working relationships and to ensure joined up service provision
- Have a clear understanding of equal opportunity and its importance in relation to youth work practice
- Clear understanding and knowledge of safeguarding policy and procedure's and demonstrate it within daily practice
- Understanding of national and local initiatives affecting young people, youth work methodology and the current youth work policy agenda
- Good communication skills with adults and young people, particularly those young people who are harder-to-reach and/or disaffected
- Ability to build productive working relationships with multi-disciplinary groups
- Management of data monitoring and analysis
- Good understanding and ability in writing reports, keeping accurate records and documentation
- Ability to confidently utilise different forms of IT equipment and programmes including Microsoft Office suites and other necessary digital tools that support and aid in service delivery
- Able to train, motivate and mentor other professional staff
- Ability to provide a targeted youth work offer to those young people who are vulnerable and hard-to reach and in need
- Ability to adapt to changing service development and improvement
- Ability to work under pressure and respond effectively to the changing service needs and demands of both young people accessing The Drop In and the service itself
- The need to be flexible, working late in the event of safeguarding a young person and covering sickness and holidays.

DESIRABLE KNOWLEDGE, EXPERIENCE AND SKILLS

Qualifications:

- Additional youth work related qualifications and/or evidence of in-service training
- Inter-agency work in an integrated youth support context
- JNC Qualification Youth & Community Work (Para. 3 JNC Report 1988)
- Relevant qualifications

Experience:

- Experience of data collection, practice recording and report writing to demonstrate outcomes of service delivery with young people

Knowledge & Skills:

- Work with management committees and other steering groups
- Budget management financial handling
- Supervision and management of staff and volunteers
- Project planning, delivery, monitoring and evaluation
- Knowledge of effective use of youth work practice recording forms
- Understanding of youth work curriculum development and ability to apply in practice
- The health, safety, insurance and other legal responsibilities inherent when offering a service to young people

ADDITIONAL INFORMATION

The postholder must be able to travel across the borough.

Exercise emotional intelligence and demonstrate a developing emotional resilience in relation to the job.

Required to work outside office hours to meet the needs of children, vulnerable adults, and families, therefore, must be flexible and available to work weekends where required.

DATE OF APPROVAL: 19/6/2023**APPROVED BY: MICHELLE LANGAN
SENIOR MANAGER SCHOOLS AND COMMUNITIES**