



Person Specification			
Post title	Youth Justice Service Case Manager	Grade	ASYE/AYIP - Pay Band J / New SCP 26 Qualified - Pay Band J / New SCP 27-28 Experienced - Pay Band L – SCP 32-33 Following successful progression under Knowsley YJS/Social Work Progression Framework

* * * This post is exempt from the provisions of the Rehabilitation of Offenders Act – applicants must disclose all criminal convictions including those which are ‘spent’, in addition to any cautions and bindover orders received in the last 12 months * * *

To be successful in this role you will need to demonstrate how you meet the criteria below at application & interview stage.

Shortlisting Number	Criteria	Method of assessment
Skills, knowledge, experience		
S1	To have substantial experience in working with complex children and families	CV/SS, I
S2	Practice knowledge and understanding of current Children’s & Youth Justice legislation	CV/SS, I
S3	An understanding of child development, the impact of adverse childhood experiences on factors that lead children to become involved in offending.	CV/SS, I
S4	Ability to meet deadlines; producing accurate and timely written records and reports	CV/SS, I
S5	Skills in assessment, planning and interventions, including trauma led delivery of offending behaviour interventions.	CV/SS, I
S6	An understanding of and commitment to Restorative Practice and its application with children.	CV/SS, I
S7	Ability to assess and manage the 3 domains of risk in Youth Justice: safety and wellbeing, safety of others and reoffending	CV/SS, I

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Personal attributes and circumstances		
P1	You must adhere to the “Knowsley Better Together” staff qualities; Integrity, Accountability, Communication and Respect	I
P2	Commitment to working according to the objectives of the Youth Justice System such as Youth Justice Board Case Management Guidelines, National/Local Standards and Inspectorate Standards	CV/SS, I
P3	The ability to work evenings and weekends to meet the needs of the service	CV/SS, I
P4	Show a demonstrable commitment to good practice in equality and diversity, with knowledge of how children within the criminal justice system can be discriminated against	CV/SS, I
P5	Full Driving Licence and access to a car to enable travel as and when required	CV/SS, I
Communication		
C1	Good communication skills and the ability to work positively with others in a multi-agency team	CV/SS, I
Qualifications		
Q1	Professional qualification in Social Work (DipSW/BA/MA) or Probation Studies (Diploma) OR Equivalent degree level qualification in Psychology, Criminology, Youth Justice, Youth Work, Community Justice, Education, Health.	CV/SS, C
Q2	Youth Justice Effective Practice Certificate (or agreement to complete within 12 months of appointment dependent on experience).	CV/SS, I
Q3	If Social Work qualified, registration with Social Work England (SWE)	CV/SS, I

CV/SS = Curriculum Vitae/Supporting Statement **A** = Application Form **C** = Certificate **E** = Exercise **I** = Interview
P = Presentation **AC** = Assessment Centre **T** = Test

Where the post involves working with children, in addition to a candidate’s ability to perform the duties of the post, the interview will also explore issues relating to safeguarding and promoting the welfare of children, including:

- **Motivation to work with children and young people.**

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- **Ability to form and maintain appropriate relationships and personal boundaries with children and young people.**
- **Emotional resilience in working with challenging behaviours.**
- **Attitudes to use of authority and maintaining discipline**

We have a positive attitude to the employment of disabled people and guarantee an interview to those who meet **all** the necessary criteria of the person specification.

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