



Person Specification			
Post title	Recycling Engagement Officer	Grade	H / £34,434 - £36,363 per annum

* * * This post is exempt from the provisions of the Rehabilitation of Offenders Act – applicants must disclose all criminal convictions including those which are ‘spent’, in addition to any cautions and bindover orders received in the last 12 months To be successful in this role you will need to demonstrate how you meet the criteria below at application & interview stage.

Shortlisting Number	Criteria	Method of assessment
Skills, knowledge, experience		
S1	Knowledge and sensitivity of working in a political organisation to deliver organisational priorities	CV/SS, I
S2	Excellent knowledge of waste and recycling issues.	CV/SS, I
S3	Excellent understanding of Waste Management services, key government policies and the legislative framework relating to the delivery of these services.	CV/SS, I,P
S4	Experience of successful project management	CV/SS, I
S5	Experience of external liaison and developing effective relationships with communities, public and private sectors	CV/SS, I
S6	Experience of preparing and delivering written and verbal reports	CV/SS, I
S7	Ability to analyse challenging problems and recommend practical solutions	CV/SS, I
S8	Confident and persuasive with an ability to encourage behaviour change	CV/SS, P
S9	Prepared to work outdoors in all weathers and out of hours	CV/SS, I
Personal attributes and circumstances		
P1	You must adhere to the “Knowsley Better Together” staff qualities; Integrity, Accountability, Communication and Respect	I
Communication		
C1	Highly developed written and oral presentation skills with ability to present complex ideas in a clear and comprehensible way.	I,P

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C2	Ability to communicate at all levels of the organisation	I
Qualifications		
Q1	Good standard of education to GCSE and A level equivalent, particularly in English and mathematics	CV/SS, C
Q2	Evidence and commitment to continuous personal and professional development.	CV/SS, C
Q3	Educated to Degree level or equivalent professional qualifications.	CV/SS, C
Q4	Full Driving Licence required	CV/SS, C

CV/SS = Curriculum Vitae/Supporting Statement **A** = Application Form **C** = Certificate **E** = Exercise **I** = Interview
P = Presentation **AC** = Assessment Centre **T** = Test

Where the post involves working with children, in addition to a candidate's ability to perform the duties of the post, the interview will also explore issues relating to safeguarding and promoting the welfare of children, including:

- **Motivation to work with children and young people.**
- **Ability to form and maintain appropriate relationships and personal boundaries with children and young people.**
- **Emotional resilience in working with challenging behaviours.**
- **Attitudes to use of authority and maintaining discipline**

We have a positive attitude to the employment of disabled people and guarantee an interview to those who meet **all** the necessary criteria of the person specification.

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