



MAGHULL HIGH SCHOOL RECRUITMENT PACK

Southport
Learning
Trust



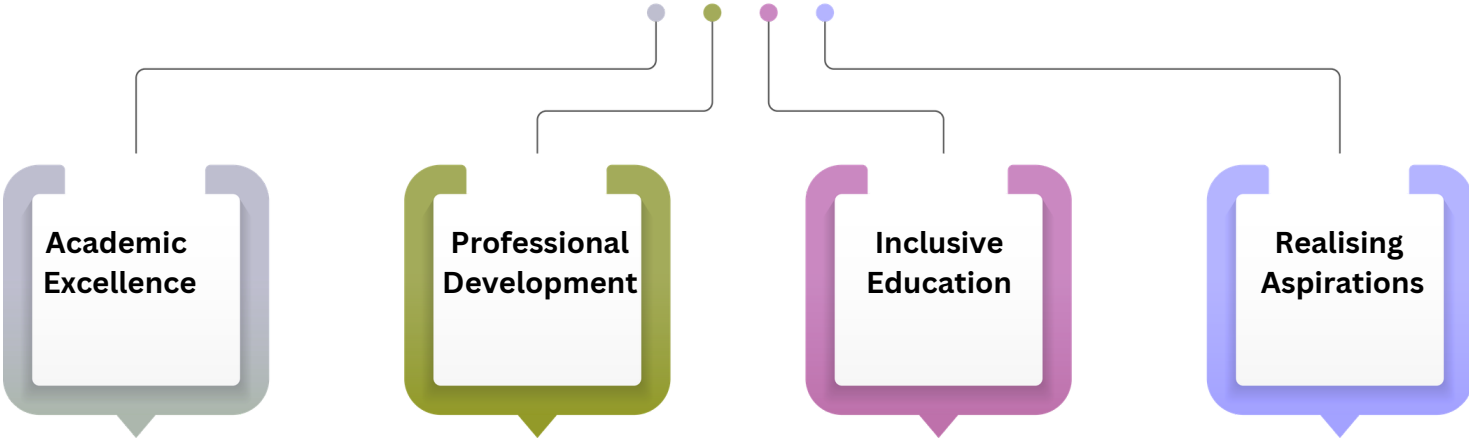
PASTORAL ASSISTANT HEAD OF YEAR

WHY JOIN SOUTHPORT LEARNING TRUST?

Southport Learning Trust is an inspirational multi academy trust that stands at the forefront of educational excellence and community engagement. Southport Learning Trust is one of the largest employers in Southport and surrounding areas thanks to our collaboration of schools which include *Birkdale High, Greenbank High, Meols Cop High, Range High School, Stanley High, Maghull High, Merefield School, Kew Woods Primary and Bedford Primary School*.

Each of our schools are unique beacons of aspiration in their communities, our connectivity as a Trust makes us even stronger.

The trust is the heartbeat of the local community and its network spans over 6,700 pupils and over 800 employees. Southport Learning Trust is built on its four pillars which enables students to have access to the highest quality of education.



Focus directly on school improvement. We are aware of the exceptional practitioners we have in the schools across the Trust. Utilising an Implementation plan focus we will liberate colleagues to prioritise collaboration as a catalyst to sustainable improvement.

‘Professional Improvement is school improvement’. Creating cultures across our family of schools in which professional development is central, will ensure that we are investing in the area that research tells us has the biggest impact on student progress.

Our family of schools are all committed to inclusive education that is ambitious for all. We are driven to remove all barriers for our children and ensure they have equity in access to all areas of our curriculums and wider school life.

Committed to not only raising the aspirations of our students but importantly ensuring those aspirations are realised. Working in true partnership with our communities we will ensure our students are visionary thinkers, ambitious innovators and pioneers of the future.



EMPOWERING OUR COMMUNITIES TO POSITIVELY IMPACT THE WORLD

EMPLOYEE BENEFITS INCLUDE:

Continuous Professional Development and Learning:

At Southport Learning Trust, continuous professional development (CPD) and learning are integral to enhancing a culture of growth and excellence. We will support your career aspirations and support you to thrive in your role.

Generous Pension:

Employees benefit from a generous pension scheme, with Southport Learning Trust offering a competitive contribution, ensuring that staff are well-supported in planning for their retirement. We are part of the Teachers' Pension Scheme for teaching staff and Merseyside Pension Fund for support staff.

Cycle to work scheme:

At Southport Learning Trust, the Cycle to Work Scheme offers employees a fantastic opportunity to promote healthier lifestyles while saving money. Through the scheme, staff can purchase a bike and cycling equipment tax-free, making it more affordable to commute to work sustainably.

Collaborative Working:

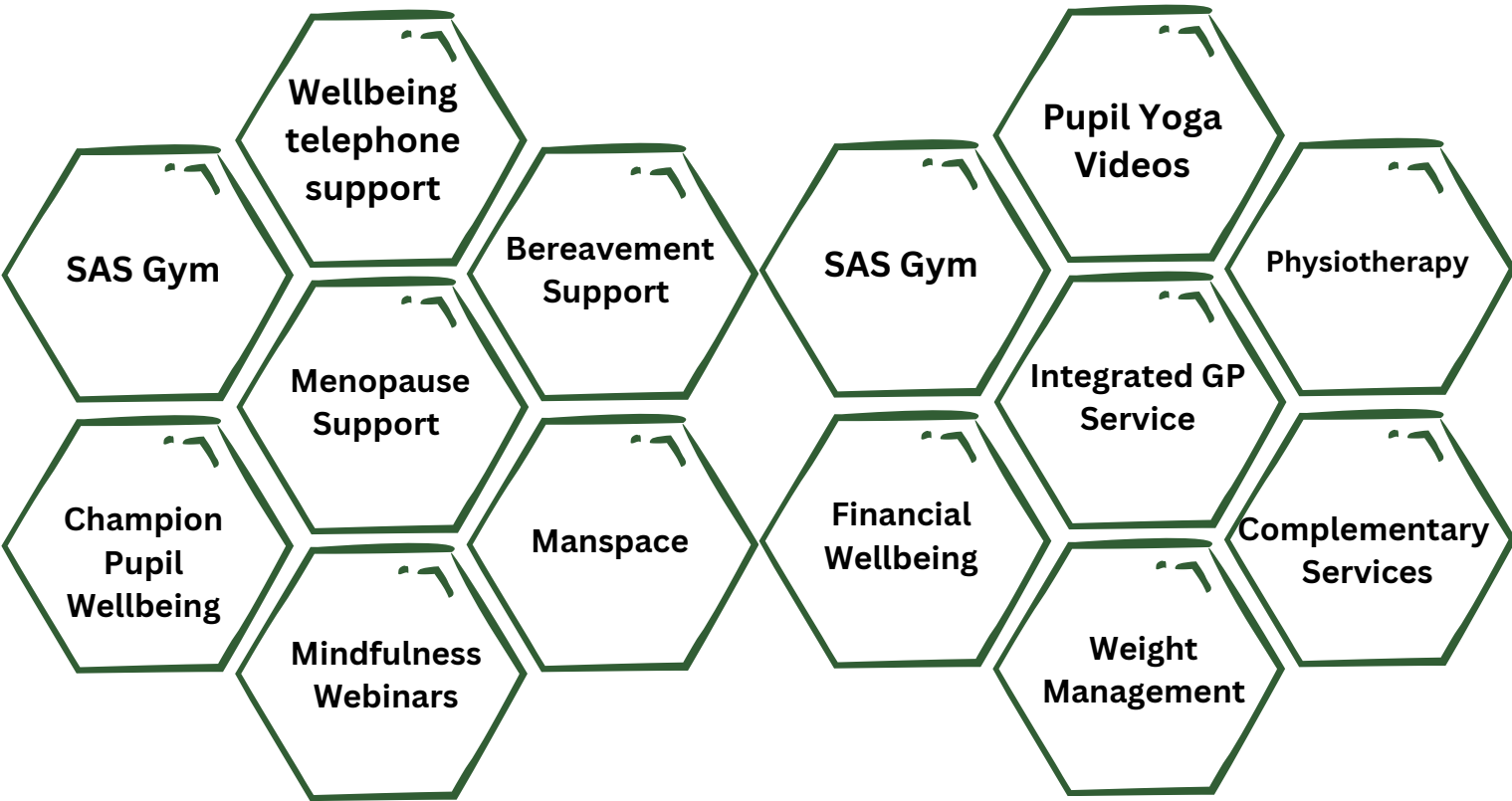
Collaborative working is at the heart of its culture, offering employees the opportunity to thrive in a supportive, team-oriented environment. By working together across schools and departments, staff can share expertise, best practices, and innovative ideas, enhancing both personal and professional development.



School Wellbeing

LEARN MORE

As a trust, we buy in an employee assistance programme 'School Wellbeing' (SAS). This programme gives all employees access to an array of wellbeing support, which includes



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ABOUT US

Welcome to Maghull High School, part of the Southport Learning Trust. Our Trust welcomes teachers who are enthusiastic, energetic, and dedicated individuals with a talent for working with young people and a love of education. We are seeking colleagues who can build robust and effective relationships with staff, parents, students, and the wider community in order to further the ethos of the Trust.

Maghull High School is proud of its ethos and standing within the local and wider community which has led to us being an oversubscribed secondary school. At Maghull High School, we believe that achievement and enjoyment go hand-in-hand to ensure every child makes excellent progress. High quality teaching and learning lies in the heart of daily life in our school. Our talented and committed staff are dedicated to ensuring all students reach their full potential and develop into capable, caring and confident members of society. We strive to help all to achieve their very best. This commitment extends through a rich and rewarding curriculum and a wide range of vibrant cultural and extra-curricular experiences that enable students to succeed and develop a range of employability skills for life long learning.



You can view our school prospectus video and hear directly from staff, students and parents about life at Maghull High School.

Interested applicants are strongly encouraged to visit us, meet our team and most importantly, meet our fabulous students. To organise a tour ahead of application, please contact Miss N Bowen at bowenn@maghullhigh.com or telephone: 0151 527 3961.

Matthew Kay
Headteacher





APPLICATIONS

CONTRACT: Term time only 34 hours per week (Monday to Friday)

CLOSING DATE: Friday 25 September 2025, 9am

FORMAL INTERVIEW: WEEK BEGINNING Monday 28 September 2026

START DATE: **ASAP**

GRADE: **Grade F SCP 12-19 £29542- £33119 per annum (pro-rata)**

PLEASE SEND APPLICATIONS TO RECRUITMENT@MAGHULLHIGH.COM

CVs will not be considered

Enclosed in this pack is:

The job description and person specification for the role. Please use these to complete the application form for this post, setting out how you meet the criteria of the post. Please ensure that you complete the application form fully and do not leave any gaps in your career history.

An equal opportunity monitoring form which is enclosed with the application form. Please note the information on this form is used for monitoring purposes only and will not be seen by the shortlisting panel.

Our Recruitment Privacy Notice can be found on the school website, which sets out how we will gather, process and hold personal data of individuals as part of this recruitment process. If you are not shortlisted or appointed, then your information will only be retained by us for 6 months from the shortlisting date.

Maghull High School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. All successful applicants will be requested to undertake an Enhanced Disclosure and Barring Service check. At least one member of our recruitment team for this post is Safer Recruitment trained and we adhere to Southport Learning Trust's Recruitment and Selection Policy for Employees and Volunteers.

We are proud to have an organisational culture where employees with varying perspectives, skills, life experiences and backgrounds – the best and brightest minds – can work together to achieve excellence and realise individual and organisational potential.

PERSON SPECIFICATION

Personal Attributes Required (considerations)	Essential (E) or Desirable (D)	Method of Assessment (suggested)
<u>QUALIFICATIONS/TRAINING</u>		
Level 2 qualification or equivalent in Maths/Numeracy and English/literacy.	E	AF
Relevant Level 3 qualification.	E	AF
Relevant Level 4 qualification.	D	AF
Evidence of Continuous Professional Development.	E	I
<u>EXPERIENCE</u>		
Proven track record of working with children and young people.	E	AF + I
Understanding of principles of child development, learning styles and independent learning.	E	AF + I
Understanding of inclusion, especially within a school setting.	E	AF + I + T
Working knowledge of relevant policies/codes of practice/legislation.	E	AF + I
Understanding of statutory framework relating to teaching and learning.	E	AF + I
Ability to relate well to children and adults.	E	AF + I

<u>SKILLS/KNOWLEDGE/APTITUDES</u>		
Communication & Influence Selects the appropriate content and delivery style to communicate ideas, plans and decisions. Ensures communication delivers the right sense of urgency and importance. Speaks and writes in a way that results in an effective action. Asks questions to check understanding of the message and understands the importance and benefit of two-way communication.	E	AF + I + T
Team working Builds trust and respect with individuals throughout the school, developing collaborative and consultative working relationships across schools. Communicates openly and interactively, listening carefully to others and valuing their opinion. Openly shares information and own expertise with others to enable them to achieve their goals.	E	AF + I + T
Organisational awareness Keeps up to date with educational developments, analysing and interpreting how this impacts on own area of responsibility. Uses this external awareness to see new and different possibilities, thinking laterally to develop creative and innovative ideas and practical solutions to meet the needs of the school. Regularly networks inside and outside the school to exchange ideas and information.	E	AF + I + T
Adaptability Contributes personally to the change process. Helps others to understand the need and reasons for the change. Effectively implements new ideas and methods to adapt working practices. Helps plan, develop, set up and monitor systems and processes to effect change. Challenges existing practices and conventional thinking.	E	AF + I + T

Use of technology Is able to use and understands the purpose of Information Communication Technology (ICT) and is able to develop the use of technology within own workplace by utilising a variety of standard software available. Is able to manipulate data and extract information, which is then presented in an appropriate format. Has the ability to share skills and knowledge within the workplace and provides advice and guidance to others.	E	AF + I
Professional Values and Practice Demonstrates high expectations for all pupils. Ability to build and maintain successful relationships with people, treat them consistently, with respect and consideration. Ability to work collaboratively with colleagues and carry out the role efficiently, knowing when to seek help and advice. Ability to improve own practice through observations, evaluation and discussion with colleagues.	E E E E	AF + I AF + I AF + I AF + I
<u>SPECIAL REQUIREMENTS</u>		
Willingness to undertake appropriate first aid training.	E	I

AF - Application Form

I - Interview

T - Test

JOB DESCRIPTION

We are committed to promoting the safeguarding and welfare of children and young people and expect staff all staff and volunteers to share this commitment.

POST: Pastoral Assistant Head of Year

Term time only 34 hours per week (Monday to Friday)

SALARY: Grade F SCP 12-19 £29542- £33119 per annum (pro-rata)

START DATE: As soon as possible

Maghull High School is part of the Southport Learning Trust family of schools. We are seeking to recruit an enthusiastic, motivated and adaptable individual to join our highly effective pastoral team. The successful candidate will be a key member of the Pastoral Support Team for a year group, working with the Head of Year and Tutors to support all aspects of students' progress and to supervise a prepared lesson in the absence of a class teacher, ensuring that in doing so the students' learning and development is continued and maintained.

You must be versatile and flexible and have experience of working with children, be confident and possess good interpersonal skills. The successful candidate will be subject to a satisfactory probationary period of 6 months.

Qualified teacher status is not required for this role, although applicants with this status are welcome to apply.

For any enquiries about the post please contact Miss N Bowen at bowenn@maghullhigh.com or telephone: 0151 527 3961.

For further information and application pack please visit www.maghullhigh.com

PLEASE NOTE THAT APPLICATIONS CAN ONLY BE ACCEPTED ON THE MAGHULL HIGH SCHOOL APPLICATION FORM – CVs MAY ONLY BE USED AS A SUPPORTING DOCUMENT.

CLOSING DATE: Friday 25 September 2025, 9am

INTERVIEWS TO BE HELD: Week Commencing 28 September 2026

NO AGENCIES PLEASE



Maghull High School,
Ormonade Drive, Maghull
L31 7AW



0151 527 3955



school@maghullhigh.com



www.maghullhigh.com



@maghull_high_school



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