Knowsley Council

Job description			
Job title	Social Worker		
Grade	Pay Band K		
Directorate	Children's Services		
Service/team	Children's Social Care		
Accountable to	Children's Social Care Team Manager		
Responsible for	N/A		
JE Reference		**Date Reviewed**	2026

Purpose of the Job

Under the supervision of a Social Care Team Manager or Assistant Team Manager you will ensure that the needs of children, young people and their families are assessed and responded to in a timely manner. You will ensure that children are safeguarded and monitored in accordance with the requirements of the Children Act, service policy and practice standards and other relevant requirements and legislation.

This may also include the management and supervision of a Child's placement through meeting fostering and / or adoption regulations and standards.

Duties and Responsibilities

This is not a comprehensive list of all the tasks, which may be required of the post holder. It is illustrative of the general nature and level of responsibility of the work to be undertaken.

1. Promote the welfare and safeguarding of children, young people and their families in Knowsley.

2. To carry out timely assessments on children, young people and families in accordance with the Framework for Assessment and Working Together guidance.

3. Ensure assessments and planning for children and young people actively promote the participation and engagement of all relevant agencies, the child/young person and their family.

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4. Complete direct work with children and young people.

5. Demonstrate that you practice to within the Professional Capabilities Framework (PCF) and Post Qualifying Statement (PQS) aligned to your grade and experience.

6. Follow the AYSE programme and beyond completion of this follow professional development pathway in order to progress to become an Experienced Social Worker

7. Prepare / formulate Child in Need, Child Protection and Care Plans for children and young people which take account of their views wishes in the implementation of those plans.

8. To maintain case records to a high standard and produce reports in accordance with the Service guidance / policy and procedure which reflect national guidelines using the relevant information technology.

9. To work in an anti-oppressive manner and ensure that case records reflect this.

10. To participate in developmental activities as may be required, and to promote improvement of service or the use of resources.

11. To pursue appropriate personal and professional training and development opportunities as and when they occur, to ensure compliance with Social Work England and service standards/expectations.

12. To comply with all the Council's financial regulations.

13. Any other duties (commensurate with the grade) which will assist the service in meeting its objectives

As part of your role with the Council, you share a collective responsibility to support and champion children and young people who are cared for by the Council and young people who are care experienced. Children and young people tell us that including this in all job descriptions "is good" because they want all Council employees to understand how important it is to "treat children in care and care experienced young people as they would their own". We ask that you do this with the same commitment, care and ambition that any parent would, regardless of your job role or service area. Children and young people tell us that they want all Council employees to be "genuine", helping to create a supportive environment, remaining alert to any worries and concerns, and ensuring that safeguarding is promoted and responded to appropriately.

Knowsley Better Together – Staff Qualities

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Health and Safety

- To use equipment as instructed and trained.
- To inform management of any health and safety issues which could place individuals at risk.

Data Protection and Information Security

- Implement and act in accordance with the Information Security Acceptable Use Policy, Data Protection Policy and GDPR.
- Protect the Council's information assets from unauthorised access, disclosure, modification, destruction or interference.
- Report actual or potential security incidents.